Teen Advocacy Coalition

Meeting Minutes

March 10, 2014 - 3:15 to 4:45 p.m.

Raymond High School Library

In Attendance:

Bob Caetano (WBH), Chuck Spoor (RPD), Dave Eastham (SBPD), Emily Popovich (TRL), Erin Frasier (GHC), Geri Marcus (WBH), Katie Oien-Lindstrom (PCHD), Melissa Sexton (PCHD), Natasha Nesbitt (TAC), Paul Wirkkala (PCJC), Rob Verboomen (RPD), Ryan Miskell (SBPD), Sarah Glorian (NWJP), Sharon Block (PCHD), Steve Holland (RSD), Todd Fosse (PCSO).

Erin Frasier called meeting to order @ 3:15 p.m.

Agenda Items:

1. Erin Frasier welcomed the group and members present stated their name and organization.
2. Katie Oien-Lindstrom presented for Show & Tell. Chuck Spoor volunteered to present at the April meeting.
3. Approval of the February 2014 TAC Meeting Minutes.
4. The group reviewed the budget and discussed hiring a new Project Assistant.
5. Brad Donovan was announced as recipient of the TAC Asset Builder Award for March 2014. Members nominated Violet Corbit, Trish Bisby, and Dennis Company as Asset Builders for April 2014.
6. Subcommittee Updates:
	* The School Community Prevention Consultant (SCPC) Subcommittee discussed the progress of the project. Agreements between parties were finalized and signed by Director Geri Marcus.
	* Natasha discussed the status of the Project Logo contest and requested volunteers to help man the events. Facility use agreements between TAC and the South Bend, Raymond, and Willapa Valley School Districts were signed by Director Geri Marcus.
	* The 2014 TAC Town Hall Subcommittee discussed the progress of event planning. A request was made for event volunteers. The venue agreement with the Willapa Harbor Chamber of Commerce was approved and signed by Director Geri Marcus.

1. Staff Update:
	* Rx Dropbox: Natasha updated the group on the progress of acquiring a free Rx Dropbox from the American Medicine Chest. The award will be announced in April. It is not likely we will have an Rx Dropbox installed before the Rx Takeback Event on April 26th. She Requested approval to order a 2nd Rx Dropbox because the item is in the budget. The group approved and Dave Eastham mentioned that they could find space for the additional box.
	* Peer Helpers: Natasha updated the group on the Bully Prevention Week being organized by the Raymond High School Peer Helpers.
	* TAC Newsletter: Natasha put out a call for submissions and input for the TAC Newsletter. There was some discussion about names for the publication, but nothing was decided on. Article ideas submitted by members included: FAQs about TAC, TAC Board Member Spotlight, SCPC Project updates.
	* Match-Tracking Procedures: This item was moved to next month’s agenda. Katie will be sending Natasha documents used by Wellspring to help streamline tracking.
	* Online Collaboration: Natasha explained she is still working to organize office administrative procedures, but is working to improve access to group documents.
2. Call for April 2014 Agenda Items:
* Bi-Laws Overview
1. Erin closed the meeting at 4:45 p.m.