Teen Advocacy Coalition

Meeting Minutes

Monday June 9, 2014 – 3:15pm – 4:45pm

Raymond High School Library

In Attendance:

Danni Massin (EDC), David Vetter (RHS), Emily Popovich (TRL), Erin Frasier (GHC), Geri Marcus (WBH), Kayla Camenzind (Willapa Harbor Herald), Kristin Clouse (WBH), Natasha Nesbitt (TAC), Paul Wirkkala (PCJC), Rob Verboomen (RPD), Sandy Moser (volunteer), Sharon Block (PCHD), Tanya Schiller (TAC), Todd Fosse (PCSO).

Erin Frasier called meeting to order at 3:21pm.

Agenda Items:

1. Erin Frasier welcomed the group. Members stated their name and organization.
2. Show and Tell was skipped this month.
3. Erin Frasier called for any revisions to the May 2014 TAC Meeting Minutes. Sharon block stated that her name was mistakenly listed under the In Attendance section, and Kristin Clouse stated that her name had been spelled incorrectly. Geri Marcus made a motion to approve the May 2014 minutes with the aforementioned revisions. The minutes were approved by a unanimous voice vote.
4. The DFC Budget was reviewed. The upcoming Peer Helpers Retreat will be a large budget item. Staff will continue to work on getting match revenue tracking organized and up to date.
5. Administrative Update:
	1. Tanya Schiller was officially hired as TAC’s Administrative Assistant, effective June 1, 2014. Her initial tasks will be cleaning up the logos, creating letterhead and business cards, organization branding, updating Facebook, and researching for website design.
	2. Staff is waiting for a re-vote on the amended TAC Bi-laws until they are able to adjust the active membership base to reflect quarterly attendance.
	3. Emily Popovich had a TAC display at the GHC Expo last weekend. She handed out several flyers and deemed it a success. She suggests that people be on the look-out for other tabling opportunities.
6. Office Relocation Discussion: Staff expressed an interest in moving their office space out of Willapa Behavioral Health and into another building off-site. Staff justified their request to consider a move by stating that there have been challenges associated with the current work environment that have adversely impacted productivity.
	1. An ideal space would be able to have at least 2-3 office work stations and would be able to accommodate up to 4 people with some space for storage.
	2. If there is a location that would be able to donate the space for matching with the grant, that would be preferred.
		1. Danni Massin suggested checking out the office spaces that are in the same building as the EDC. Security State Bank owns the building.
		2. David Vetter suggested checking out the Methodist Church.
		3. Erin Frasier mentioned there are offices available in GHC, but they would only be able to provide a discount, not a full match contribution to rent.
		4. Empty storefronts within downtown Raymond should also be pursued.
		5. Geri Marcus stated that Willapa Behavioral Health provides the current office at no cost to TAC, which equates to $350.00 of match revenue a month.
7. A sign-up sheet was passed around for the Peer Helpers Retreat Subcommittee. The event is currently scheduled to take place Saturday-Monday, October 25th-27th, 2014 at the Falls Creek Retreat Center in Lebam, WA. Sandy Moser, Kristin Clouse, Erin Frasier, and Emily Popovich signed the sheet.
	1. In addition to volunteering on the subcommittee, there is a need for chaperones for the event.
	2. There is also a need for speakers and presenters. Some common topics are: bullying, peer pressure, depression and LBGTQ resources.
	3. There is interest in specifically involving law enforcement in the retreat.
	4. Members discussed incorporating an overarching theme for the retreat.
	5. The funding of the youth to the retreat was discussed. Most of the sponsorship will come from the DFC grant, but the kids in South County may be supported by Well Spring.
8. Interest was expressed in having a TAC booth the Pacific County Fair, 2014. Todd Fosse noted that that the booth could be shared or combined with the Sheriff’s Office outdoor display. The contact person is Scott McDougall.
9. Prevention Officers Update: Ryan Miskell is planning a student vs. officer basketball game.
	1. Liability on school property was briefly discussed.
10. Sharon Block (PCHD) discussed the Medical Reserve Corps and passed out flyers. The Corps works to provide alternate care facilities and parties who are interested do not need to have experience in the medical field. She is looking toward the steps necessary to involve students under the age of 18.
	1. The Medical Reserve Corps sometimes works in conjunction with the Community Emergency Response Team (CERT).
	2. Natasha mentioned that CERT is trying to become involved with local schools.
11. For the summer TAC is going to be focused on more administrative tasks as well as building a strong member and youth base rather than programming.
12. The July TAC meeting will be held at the GHC Riverview Center because school will be out for the summer.
13. It was suggested that TAC become more involved in supporting and volunteering at events held at the South Bend and Raymond Timberland Libraries.
14. Members agreed to hold the August 11th TAC meeting instead of cancelling it.
15. No agenda items were suggested for the July 2014 meeting.
16. Erin adjourned the meeting at 4pm.