*Through awareness, networking and action, we will create connections, promote pro-social activities and avenues for teen involvement that will strengthen mental health and reduce substance abuse.*

**Teen Advocacy Coalition**

Peer Helper Retreat Subcommittee Meeting Agenda

Oct. 27th, 2014, 8:30am-10:30am

Raymond Timberland Library

1. **Welcome - Introductions**
2. **Peer Helper Retreat Schedule**
	1. **Finalize details - binder ready**
3. **Transportation**
	1. **Buses**
4. **Attendance**
	1. **Cross country special cases**
		1. **Previous peer helper retreat attendees**
		2. **New peer helpers**
	2. **Ilwaco Homecoming people**
	3. **Parent from South Bend**
	4. **Permission slips - where we stand/estimated numbers**
5. **Follow up with presenters**
	1. **Questions?**
	2. **Request materials - bios/business cards**
6. **Evaluation form review - Gracie**
	1. **Presenter**
	2. **Overall retreat**
7. **Mini-Grant**
	1. **Explanation - example**
	2. **Advisor overview/roles**
	3. **Review forms**
	4. **Supplies needed**
	5. **Filming details**
8. **Youth Arm**
	1. **Structure**
	2. **Ballots/voting**
9. **Accommodations**
	1. **Dietary restriction forms**
	2. **Sleeping bags, pillows, sheets - purchasing?**
10. **Retreat Supplies**
	1. **Snacks, beverages, coolers**
	2. **TAC bags, TAC waterbottles, pens - for everyone?**
	3. **Binders**
	4. **Name tags**
	5. **TAC t-shirts (for staff? for chaperones? for presenters?)**
	6. **First aid kits?**
11. **Questions, comments, concerns**