Teen Advocacy Coalition

Peer Helpers Retreat Subcommittee Meeting

Monday October 27th, 2014@ 8:30am – 10:30am

Raymond Timberland Library

In Attendance:

Allie Friese (Boys and Girls Club), Derek Peterson (NJP) – Phone, Emily Popovich (TAC/TRL), Erin Frasier (TAC), Gracie Manlow (TAC), Katie Lindstrom (PCHD) – Phone, Laurie Johnson (First Lutheran Church & ESD #113), Lyndsey Owen (WBH/RHS), Melissa Sexton (PCHD), Sarah Glorian (NJP) – Phone, Tanya Schiller (TAC)

Erin Frasier called the meeting to order at 8:45am.

Agenda Items:

1. Introductions
2. Peer Helper Retreat Schedule
	1. The males will sleep in Ocean View Lodge and the females will sleep in the Sea Breeze Lodge.
	2. Staff will confirm that Paul Turner is ready to go for his presentations
	3. The Get Involved handouts are in the shared folder on Dropbox
	4. Staff will bring their computers and borrow projectors from the Health Department and Wellspring.
	5. Staff will confirm Jessica Verboomen’s presentation on the overview of substances and marijuana
	6. Erin Frasier will have the finalized schedule for participants uploaded into the Dropbox and she will have the schedule for staff available in handouts at the retreat
	7. Binder materials, including mini-biographies, are due Wednesday
	8. Youth Arm
		1. 3 Youth Liaisons – 1 from each of the 3 schools
		2. They will work on the structure of the organization and sit on the TAC board
		3. They will determine a meeting for elections and other positions
		4. There will be a poster page at the retreat for people to sign up for the ballot if they are interested
		5. Any grade level 9-12 is available to run
3. Transportation
	1. The Raymond High School bus system is having union politics
	2. Willapa Valley will transport the students to the retreat and Raymond will transport the students back
	3. If Raymond transports to the retreat center, they can only transport Raymond students and Raymond would only pay for their transport
	4. The main contacts for Ilwaco are Lindsey Hylton, Allie Friese, and Melissa Sexton.
		1. Ilwaco will be transported in the Boys & Girls Club van.
4. Attendance
	1. There are conflicts with the cross country team, volleyball districts, Ilwaco Homecoming, and the opening weekend of elk season
	2. Willapa Valley – 5 students
	3. Raymond – 17 students, but only 5 permission slips
	4. South Bend – 8, Kayla Camenzind is working on getting permission slips
	5. Students will need to attend all of the foundational topics on Saturday but can leave at 5pm if they would like to attend Homecoming—they need to be back by 8am on Sunday and provide their own transportation
	6. Parents are not allowed to chaperone
	7. There is a refrigerator that we are allowed to use to keep snacks – there is a student that will be able to keep their insulin cold in there as well
5. Evaluations
	1. Do we want evaluations for the mini-grant process?
	2. Gracie Manlow’s form for individual evaluations was reviewed and well received
6. Youth Arm
	1. Emily Popovich and Katie Lindstrom will help to review Erin Frasier’s one-page write up on the Youth Arm
7. Mini-Grants
	1. Funding will come from:
		1. TAC’s leftover Let’s Draw the Line funds
		2. Millage Grants
		3. Possibly some other private grants
	2. Katie Lindstrom has edited the mini-grant application. Staff will need to review it before placing in binders
		1. The grant application will focus on the topics:
			1. Description/Purpose
			2. Needs
			3. Targets
			4. Goals/Outcomes
			5. Success
	3. Erin Frasier has handouts, including a brainstorming questionnaire and an action plan template that she would like to see added to the mini-grant section of the binder
	4. Supplies
		1. Students can choose to use their laptops, flip charts, or a presentation board
8. Retreat Supplies
	1. There is no need to bring the TAC coolers
	2. T-shirts will be brought for the chaperones to wear
9. Questions, comments, concerns?
	1. Paul Turner will need to set a cell phone policy for the retreat
	2. Insurance forms are needed from the schools for the ropes course at Ocean Park
	3. Staff will confirm whether or not Jason Nelson will be riding the bus down to the retreat
	4. Check in with Melissa Sexton provided contact info for Sharon Block and Shelley Carter- both nurses
	5. Staff can provide extra Band-Aids just in case