General Meeting Minutes

Monday November 10th, 2014 – 3:15pm – 4:45pm

Raymond High School Library, Raymond, WA

In Attendance:

Bob Caetano (WBH), Clarence McKee (WBH), Dominique Kudasik (WVHS Peer Helper), Emily Popovich (TRL), Erin Frasier (TAC), Geri Marcus (WBH), Gracie Manlow (TAC), Jeannie Weyl (PCHD), Jeffrey Davis (RHS Peer Helpers), Jessica Verboomen (WBH), Jordan Reidt (RHS Youth Liaison), Kristin Clouse (WBH), Laurie Johnson (ESD #113), Lyndsey Owen (WBH/RHS), Melissa Sexton (PCHD), Paul Turner (WHMA), Rob Verboomen (RPD), Paul Turner (WHMA), Quintin Swanson (RHS Peer Helpers), Rob Verboomen (RPD), Sharon Block (PCHD), Tanya Schiller (TAC), Tessa Wilson (RHS Peer Helpers), Tysen Stephens (RHS Peer Helpers)

Agenda Items:

Erin Frasier called the meeting to order at 3:20pm.

1. Erin Frasier welcomed the group. Attendees stated their name and organizations.
	1. A pop quiz was included in the agenda packet. The group worked together on answering the questions.
		1. Name the participating schools in the 2014 Peer Helpers Retreat.
			1. *South Bend, Raymond, Willapa Valley, Ilwaco*
		2. Name at least 2 session topics from the 2014 Peer Helpers Retreat. Bonus: Name at least one presenter and topic combo!
			1. *Values Workshop – Erin & Paul, Active Listening – Paul, Conflict Resolution-Paul, Helping Relationships – Kristin Clouse, Embracing Diversity – Katie Lindstrom & Laurie Johnson, Get Involved – Erin Frasier & Emily Popovich, Overcoming Obstacles – Kristin Clouse, Know Your Rights – Sarah Glorian, Healthy Relationships – Lyndsey Owen, Safe Space LBGTQ – Jen Gillies-Alvarez, Substance Abuse – Jessica Verboomen, Managing Stress – Jason Nelson*
2. 2014 Peer Helper Retreat
	1. Event Summary
		1. 22 total students from South Bend, Raymond, Willapa Valley and Ilwaco
		2. Immense work ethic and great listening, lots of learning
		3. Drugs registered as a high ranking problem in the schools – data was collected on the first day of what students though the top 10 problems were in their schools
	2. Photo Slideshow
		1. The slide show contained photos from Tanya Schiller, Kayla Camenzind, and Josh Medina
	3. Youth Arm
		1. Each north county school voted for a Youth Liaison to represent them at the community level. The Youth Liaisons will serve on the TAC Board. They will hold a meeting to determine who is President, Vice-President, and Secretary/Treasurer.
			1. South Bend – Megan Johnson
			2. Raymond – Jordan Reidt
			3. Willapa Valley – Robert Espina
	4. Mini Grants
		1. The Grant Panel consisted of Katie Lindstrom, Erin Frasier, Emily Popovich, and Gracie Manlow
		2. The students had a few hours in between sessions to work on project proposals to enact within their schools
		3. All projects were successfully funded – Ilwaco is a special case and their funding is still to be determined since they are in south County
		4. Projects
			1. WVHS – Robert Espina would like to see Peer Helper trainings for his whole school
			2. SBHS & RHS – They would like to have a Substance Abuse Prevention Week. The Prevention Week could be community-wide and will be funded with DFC money. It will be held in the Spring of 2015.
				1. RHS plans to have a campaign logo with “Just Say No” as the main message
				2. The students hope to have a speaker come in that they were inspired by at the Youth Prevention Summit
3. Show and Tell
	* 1. Show and Tell was tabled until December.
4. Approval of the October 2014 TAC Meeting Minutes
	1. Emily Popovich made a motion to approve the minutes presented in the agenda packet.
	2. Kristin Clouse seconded.
	3. There was no discussion. All were in favor, the motion passed.
5. Board Reports
	1. Chair’s Report – Erin Frasier
		1. Geri Marcus will be stepping down from TAC Project Director. Bob Caetano will be stepping in and taking over both the Project Director and Fiscal Manager roles.
		2. TAC Board Nominations
			1. All positions are open for nominations. The deadline for submitting nominations is Dec.1st, in order to be prepared for the Dec. 8th meeting.
			2. All positions serve 1 year terms, attend monthly Board meetings, TAC meetings, and occasional work sessions and committee meetings.
				1. Capacity Building Committee

Vice-President is Chair

Member-at-large is Vice-Chair

* + - * 1. Financial Committee

Treasurer is Chair

Member-at-large is Vice-Chair

* + - 1. In-Meeting Nominations
				1. Erin Frasier nominated Emily Popovich for Chair.
				2. Emily Popovich nominated Katie for Treasurer
				3. Lyndsey Owen self-nominated for Vice Chair – Emily Popovich seconded.
				4. Erin Frasier nominated Laurie Johnson for Member at Large
				5. Kristin Clouse nominated Paul for Secretary
				6. Sharon Block self-nominated for Member at Large
				7. Jessica Verboomen volunteered to fill in wherever needed
		1. AmeriCorps Members with WCN
			1. The group application was submitted by PCYA. 12 out of the 18 requested slots were filled. We are still awaiting notice for the AmeriCorps member for TAC/WCN. The AmeriCorps will begin work in Fall 2015.
	1. Secretary’s Report – Paul Turner
		1. Not much to report – working on updating the Dropbox and TAC history
	2. Treasurer’s Report – Emily Popovich
		1. A Financial Committee Meeting is scheduled for Tuesday Nov. 18th from 2pm-4pm at the Raymond Library.
			1. The main items up for discussion are the carry-forward funds and the new budget adjustments.
1. Administrative Report – Tanya Schiller
	1. TAC Bylaws
		1. The Bylaws passed. All 10 voters approved.
	2. Peer Helpers Retreat Binders
		1. Our binders really turned out great – thanks to all who contributed!
		2. The extra binders were dropped off at SBHS and WVHS
2. Committee Reports
	1. Capacity Building Committee
		1. Nothing new to report
		2. New Membership Applications and Vote
			1. Violet L. Corbit, Johanna Crow, Allyson Hjembo, Megan Johnson, Melissa Sexton, Jessica Verboomen, Heather Vial
			2. Paul Turner made a motion to approve all new members, Kristin Clouse seconded, no discussion; all were in favor, the motion passed.
3. Drug Free Communities (DFC) Reports
	1. Financial Report – Bob Caetano
		1. The DFC Grant it allotted $125,000 a year for 5 years.
		2. For 2013-2014, TAC was just shy of spending $100,000. Match, however, was met.
		3. So far, for 2014-2015, TAC has spent about $8000.
	2. Match Report – Gracie Manlow
		1. The Peer Helper Retreat match included chaperone, presenter, and youth time totaled $22,000.
		2. Gracie will work on adjusting the finance spreadsheets for match and expenses.
	3. Work-plan Report
		1. Originally, the Rx Dropbox was going to be placed in the breezeway at the sheriff’s office but the county commissioner’s decided that the Pacific County Annex would be a better locale.
			1. The Dropbox needs to be moved again since it must be placed under surveillance of a law enforcement agency.
			2. Sharon Block recommended that the Medical Reserve Corps at PCHD could hold more events which could benefit TAC and the Rx Dropbox.
			3. TAC would like have a ribbon-cutting ceremony when the Dropbox is officially installed and would like press-attention.
4. Task-force Reports
	1. Call for Substance Abuse Prevention Task Force
		1. This task force will meet to determine their roles and to define future activities they should pursue. An example is exploring tactics for dealing with marijuana in the community.
5. A call was put out for December agenda items.
	1. Elections
	2. Show and Tell
		1. December: Raymond Peer Helpers
		2. January – Cross Country Team
6. Member Announcements
	1. There were no announcements.
7. Erin Frasier adjourned the meeting at 4:15pm.