General Meeting Minutes

Monday January 12th, 2015 – 3:15pm – 4:30pm

Raymond High School Library, Raymond, WA

In Attendance:

Bob Caetano (WBH), Emily Popovich (TRL), Geri Marcus (WBH), Gracie Manlow (TAC), Jeannie Weyl (PCHD), Jessica Verboomen (True North), Jordan Reidt (RHS Youth Liaison), Joshua Medina (RHS Peer Helpers), Kenny Minks (Stafford Creek), Laurie Johnson (ESD #113), Lyndsey Owen (TAC, WBH, RHS), Melissa Sexton (PCHD), Paul Hill (RFD, New Life Fellowship), Paul Turner (WHMA), Quintin Swanson (RHS Peer Helpers), Rob Verboomen (RPD), Sandy Moser (Community/Parent), Sean Jarvis (RPD), Sharon Madrid (CSN), Tanya Schiller (TAC), Todd Fosse (PCSO).

Agenda Items:

Emily Popovich called the meeting to order at 3:20pm.

1. Emily Popovich welcomed the group. Attendees stated their name and organizations.
	1. A pop quiz was included in the agenda packet. The group worked together on answering the questions.
		1. What is TAC’s large main event for the spring?
			1. *Town Hall*
		2. What meal was served at last year’s spring event?
			1. *Baked potato bar*
		3. In what ways could you contribute to this event?
			1. *Show up! Bring a friend, have a community partner booth, help with clean up, join the Town Hall organizing committee.*
2. Show and Tell - Rob Verboomen & Deko (K9)
	1. Deko is a 2 ½ year old German shepherd from an Indiana kennel called B.L.K. He has been with Officer Verboomen since December 11th, 2014.
		1. The kennel is a reputable place that has warranties on the dogs, which are bred from Europe.
		2. The kennel provides the dogs with light training from Europe such as bite and sleeve work, but not much obedience. Obedience is learned later.
	2. Deko will be an “apprehension dog” rather than a “narcotics dog”, meaning he will be used for tracking if someone flees and will bite and hold to detain the suspect.
		1. Deko will also provide personal protection to Officer Verboomen.
	3. Deko and Officer Verboomen have been bonding all day, every day, at work, at home and at trainings.
		1. They will soon start a class in King County for 400 hours of training.
	4. Deko will be a valuable resource and police tool for Pacific County and beyond.
		1. According to Undersheriff Todd Fosse, it has been over 20 years since North Pacific County has had an apprehension dog.
		2. South Bend Police Department has a narcotics dog.
	5. Officer Jarvis will help with transitioning into the Prevention Consultant role while Officer Verboomen is absent for training.
3. Approval of the December 2014 TAC Meeting Minutes
	1. Paul Turner made a motion to approve the minutes.
	2. Laurie Johnson seconded.
	3. All were in favor, no discussion, the motion passed.
4. Board Reports
	1. Chair’s Report – Emily Popovich
		1. The Board meeting went well and is excited for the year ahead.
			1. The Board Retreat is scheduled for February 16th-17th, which is President’s Day.
				1. The Retreat will be held at the Tradewinds Motel in Tokeland, WA.
		2. TAC 101
			1. TAC 101 presentations have been re-instigated into the DFC workplan.
				1. TAC 101 is meant to be a brief presentation to inform community members and partners about TAC happenings.
				2. TAC is asking for volunteers to make presentations at meetings and report back to the coalition. Members are encouraged to bring someone new to their meeting to present.

A sign-in sheet was passed around.

* + - * 1. 101 Promotional kits will be made available by TAC staff.
	1. Coordinator’s Report – Gracie Manlow
		1. Youth Arm
			1. The Youth Arm meeting will be held at Raymond High School and there will be a nacho bar.
		2. Town Hall/Substance Abuse Prevention Week
			1. The Substance Abuse Prevention Week is a large project that will be funded in part by the mini-grants distributed at the Peer Helper Retreat.
			2. TAC staff will support the endeavor, but the youth will be spearheading the effort.
			3. Scott Backovich will be the speaker at the Prevention week, for all 3 schools, and then will speak in the evening at Town Hall.
				1. Youth who attended the Prevention Summit in October were very impressed with his presentations.

He encourages youth to be catalysts and to be all that they can be.

* + - 1. The Prevention Week will be from Monday May 4th – Friday May 8th, with Town Hall happening on Friday night.
		1. Peer Helpers 2015
			1. The TAC board decided that the next Peer Helper Retreat will be September 12th-14th at Falls Creek Retreat Center.
				1. The date is set earlier in the school year in an effort to avoid scheduling conflicts.
				2. Students will vote for their peers after the Substance Abuse Prevention Week.
1. Administrative Report
	1. TAC Inventory
		1. Tanya Schiller created a spreadsheet of the notable items that TAC has purchased for archival purposes and for fulfilling grant requirements.
	2. Pacific County Community Organizations
		1. TAC Staff has been working on a spreadsheet for all of the local organizations, descriptions and contact info.
		2. The information from the spreadsheet is being used to create a google calendar that will be shared on the TAC website.
		3. It was decided that two calendars should be made: one for community events and the other for meetings.
			1. City council, county commissioner, and school board meetings should be included on the calendar.
2. Committee Reports
	1. Capacity Building Committee – Lyndsey Owen
		1. No report yet. A sign in sheet was passed around and members were encouraged to volunteer with recruitment efforts.
		2. There were no new members to vote into the coalition.
		3. New membership information packets were passed around and members were encouraged to take them, if interested.
	2. Financial Committee – Jessica Verboomen
		1. The committee will need to schedule a new meeting soon for finalizing next year’s budget.
		2. Anyone interested in budget or fundraising was encouraged to sign up for the committee.
3. Drug Free Communities (DFC) Reports
	1. Financial Report – Bob Caetano
		1. After 3 months, TAC has spent $27,030, though the prevention consultant report is still missing.
		2. Most of the match is primarily from the Peer Helper Retreat and any match leftover this year can be carried over.
	2. Carry-Forward Budget Vote
		1. A list of active voting members was included in the agenda packet.
		2. All members present and eligible voted yes and approved the document. There was no discussion.
		3. Gracie Manlow is working on the Continuation Application, which is due on January 26th.
			1. The application serves to prove that TAC is still interested and in need of receiving funding.
			2. The 2015\_2016 budget needs to be completed and included in the application.
	3. Match Report
		1. $38,000 has been accrued so far.
		2. Match is collected automatically from sign-in sheets at events and meetings, but it can also be collected from mentioning TAC at partner meetings and by online sharing.
4. Big Tobacco & Marijuana Video – Melissa Sexton
	1. The video was not working in the technology provided.
	2. The video features the history of tobacco and how the marketing is similar to the marketing of marijuana.
	3. Contact Melissa Sexton if you are interested in showing the video somewhere.
	4. The video will be screened at the February TAC meeting.
5. TAP (Tobacco-Free Alliance of Pierce County) Summit
	1. Gracie Manlow, Tanya Schiller, and Melissa Sexton attended the one-day event in December.
	2. E-cigarettes were the main topic up for discussion.
		1. Researchers are currently unaware of proven long-term side-effects.
		2. There was a youth panel at the Summit, who detailed some usage problems within their schools.
		3. There are over 8000 e-liquid flavors.
		4. Hash oil is a popular substance to include in the vaporizer but someone will not notice until it is exhaled.
		5. The nicotine included in the liquids are not regulated and may contain varying levels.
		6. Melissa Sexton from the Pacific County Health Department is currently working on signage for e-cigarettes for local retailers.
	3. Willapa Harbor Herald article and website blog
		1. The Herald article was included in the agenda packets. The article included information about zero tolerance policies.
		2. TAC was asked to provide an article that affects youth to the Willapa Harbor Herald on a monthly basis.
			1. Any ideas or topic suggestions should be sent to TAC staff.
6. Task-force Reports
	1. Substance Abuse Prevention Task Force – Jessica Verboomen
		1. The first goal is to look into e-cigarette policies
		2. A sign-up sheet was passed around.
7. Call for February Agenda Items
	1. Show and Tell
		1. Jessica Verboomen volunteered to present at the February meeting about True North and their services.
8. Member Announcements
	1. Tanya Schiller and Quintin Swanson will be in the Willapa Players’s production entitled, “Play On!” Emily Popovich will be stage manager.
	2. Zumba Basic classes are being held Mondays, Tuesdays, and Thursdays from 5:30pm-6:30pm at the DSHS building in South Bend.
		1. The first class is free.
		2. Single classes are $5 each, or you can get an “All you can dance pass” for $35.
		3. Julie Jewel is the instructor.
		4. The Facebook page is “Zumba Fitness on the Willapa”.
	3. Miss Washington will be coming to visit ESD 112 and 113 schools. The Youth Arm will be working towards scheduling her arrival.
	4. Chair Yoga will be offered at the Raymond Timberland Library as a part of the “New Year, New You” campaign.
		1. The event will be on Tuesday January 27th at 1pm.
	5. In February, the Raymond Library will be hosting a free terrarium making class.
	6. Grays Harbor College Riverview Center will be hosting low-impact fitness classes.
	7. If anyone feels that the TAC meeting time should be shifted, please alert TAC staff so that they can try to accommodate.

Emily Popovich adjourned the meeting at 4:30pm.