**Teen Advocacy Coalition**

**Town Hall Subcommittee Meeting Minutes**

Thursday, March 12th, 2015, 3:30 p.m.

Raymond Library

 In Attendance:

Emily Popovich (TRL, TAC), Evening Morningstar (SB Youth), Gracie Manlow (TAC/DFC), Sandy Moser (TAC), Sharon Block (TAC, PCHD), Tanya Schiller (TAC/DFC)

* Venue
	+ Plan A – New Life Fellowship Church
		- Community booths would be set up in the sanctuary and so would the speaker
		- Food would need to be served nearby or in the sanctuary
		- Day care rooms are available and stocked with toys
		- Carolyn Eastham as the point of contact for the church?
	+ Plan B – Alternative Location
		- If food is an issue, then another location should be considered so that people don’t eat and leave
* Food
	+ The group decided that catering was the way to go over having volunteers cook
	+ The plan is to get Mexican food from Las Maracas in Raymond for 100 people which should be plenty. The food will be similar to what was served at the Community Get-Together in the fall.
	+ Dessert
		- Consider having something light such as cookies and fruit trays rather than cake
* Serving
	+ Helping Hands were willing to help last year with serving, but the scheduling didn’t work out. Maybe they can assist this year and they could have donation jars out for their cause.
	+ Youth Arm members could be great for serving food
	+ The Kiwanis Club has food warmers that we could potentially borrow
		- It can still be decided whether or not servers are necessary, or if it would be better to have 1-2 buffet-style lines
* Schedule
	+ 4:00pm – 5:00pm
		- Set-up!
	+ **Friday May 8th from 5:00pm – 8:00pm**
	+ 5:00pm – 6:00pm
		- Doors open, dinner, orientation, look at community booths
	+ 6:00pm – 7:00pm
		- Scott Backovich lecture
			* He focuses on being a catalyst for the community and can relate the discussion towards reducing substance abuse
	+ 7:00pm – 7:30pm
		- Q&A, community discussions, surveys
	+ 7:30pm – 8:00pm
		- Wrap-ups, prize giveaways etc.
	+ 8:00pm – end
		- Clean up!
* Translators – Spanish
	+ Contact: Brenda Santiago and Maria Smith
* Town Hall Theme
	+ Still undecided, but we need one
	+ Something about “growing a better community” but we don’t want it to be confused or associated with the marijuana industry
* Mailing Posters
	+ TAC should mail out posters again, but this time to the entire coalition/as many addresses as we can get instead of a select few
	+ We can find ways to personalize/make them enticing
* Community Booths
	+ Recruit from organizations at the next WCN meeting
	+ Booths, tables, flyers, brochures
	+ Whether there are representatives or not, participation would be useful
* Baskets/Raffles
	+ The group decided not to do baskets this year since teens will be seeking donations from local businesses for the After-Prom Party.
	+ Instead, we could consider having some sort of TAC swag that everyone walks away with as a thank-you gift for attending
	+ There could be centerpieces on the table and a way to give them away
		- Plants were a gift idea