**Teen Advocacy Coalition**

**Board Meeting Minutes**

Monday June 1st, 2015 – 2:30pm – 5:00pm

Executive Session 1:30pm – 2:30pm

Grays Harbor College Riverview Center

**Board Positions**

(Members present unless noted)

Chair----------------------------------------Emily Popovich

Vice Chair---------------------------------Lyndsey Owen

Secretary-----------------------------------Paul Turner

Treasurer-----------------------------------Jessica Verboomen (Absent)

Member at Large--------------------------Sharon Block (Absent)

Member at Large--------------------------*Vacant Position*

Project Director/Fiscal Manager--------Bob Caetano

Project Coordinator-----------------------Gracie Manlow

Project Assistant--------------------------Tanya Schiller

Agenda Items:

1. Follow up from Executive Session
   1. None.
2. AmeriCorps
   1. Leadership hierarchy/structure – different rules in different states
      1. AmeriCorps
      2. National Community Service
      3. Washington Service Corps (WSC)
         1. Erika Jenkins – Coordinator oversight for Pacific County
      4. Becky Fischer – PCYA
      5. 12 host sites
   2. Performance Measures
      1. There are 6 categories structured for reporting by WSC
         1. TAC was placed in Academic Engagement, but during the training TAC staff determined that this is incorrect
         2. Erika Jenkins said that TAC would be considered site specific, meaning we would create our own reporting materials, and that would be perfectly fine and is expected with many new sites.
      2. WCN Relationship
         1. WSC cannot support the original TAC/WCN application fully due to vague content
         2. The AmeriCorps cannot take someone else’s job
            1. They CAN recruit volunteers to work for others
         3. WCN could try to bridge the gap with TAC parents helping out the community
         4. 90% of the AmeriCorps time would be TAC and 10% WCN
            1. Who will pay for the costs of the AmeriCorps?
      3. Gracie will work towards having a group meeting.
         1. Around the WCN meeting?
         2. Work it out with WCN and TAC, without PCYA this time
      4. AmeriCorps Applications
         1. Taryn seems more suited to Boys and Girls Club. The Board agreed to hand the applicant over to Allie Friese.
         2. There are 2 more interviews this week.
         3. There is a deadline of May 15, set as a priority deadline.
            1. More people may be trickling in for the summer.
            2. Becky set the final deadline for June 30th.
3. Triple P Parenting Classes
   1. Staff met with Lindsey Hylton from Wellspring and discussed Triple P parenting classes
   2. Originally, TAC was supposed to support the program with refreshments and childcare
   3. The trainer is being paid $25/hour and it will cost $125 for all the contracts, per class
   4. The first class is when the summer institute is starting
   5. Gracie will send an email reminder for the classes.
      1. RHS is set for providing the location
      2. The class dates are
         1. Tuesdays from 6pm – 7:30pm
         2. June 23rd, June 30th, July 7th
      3. Flyers will be sent out to the elementary schools
         1. They will be printed with black and white ink on colored paper.
4. End of the Year Party
   1. It will be Wednesday, June 10, 2015 at RHS in Mrs. Silvernail’s room
   2. It will be open to the Youth Arm
   3. There will be pizza
   4. Graduating seniors will get t-shirts
   5. Gracie will work on making posters for the schools
5. Asset Builder Nominations and Selection
   1. Paul Turner moved to have Kayla Camenzind awarded this month and have Jim Noren awarded for Quarter 1.
   2. The board was all in agreement.
6. Let’s Draw the Line
   1. There are 2 more CAN surveys left to do.
   2. Kayla is working with students to do the Media Awareness presentations that they learned from Miss Washington.
   3. TAC should receive $1000
   4. Where is TAC’s other $2000 from previous Let’s Draw the Line campaigns?
7. Summer Coalition Leadership Institute – Tumwater, WA
   1. It will be Monday – Wednesday, June 22-24th.
   2. Gracie, Emily and Tanya will attend.
8. Business Week Summer Program
   1. TAC will not be able to participate this time around. Maybe next time.
9. Marijuana Tube Man – Grower’s Outlet
   1. Staff had heard that there is a group of concerned parents, led by Tessa Clements, trying to get the marijuana tube man to get taken down.
   2. There was a letter written to the newspaper stating that fluttery signs must be removed 45 days after a business opens.
   3. Grower’s Outlet had free tacos, which appealed to youth, at their grand opening event.
10. CADCA National Youth Leadership Initiative
    1. Staff met with RHS Peer Helpers and got some interest
    2. There will be a small application process
    3. 2 adults will attend CADCA instead of 1. It will be Gracie and Emily
       1. TAC will try to get 4 students to go, ideally 2 male/2 female
    4. Gracie will have more handouts for the Indianapolis trip at the end of the year party
11. Policies and Procedures
    1. The topic was postponed until a later meeting.
12. Financial Report
    1. Carry Forward
       1. TAC will need to spend down more in the event/activity supplies, youth coalition projects, banners
    2. $86,000 of match
    3. TAC has spent about $63,000 so far this year.
13. Peer Helper Retreat
    1. The surveys are all done
    2. We still don’t know about Naselle. Wellspring doesn’t cover them either. Staff will need to check with Katie.
    3. Ilwaco doesn’t know how many students will go—it will be based on student interest, but Wellspring is limited on funds
    4. The retreat will cost about $6600 to send 10 students from South Bend, Raymond and Willapa Valley school districts and chaperones
    5. Bob and Gracie may need to talk to Washington DC people about the funds
    6. Emily and Gracie could field-trip it down to Naselle, if it is necessary to help out with communicating to the principals, counselors etc.
14. TAC Committees
    1. Capacity Building
       1. Regular TAC 101 meetings will be scheduled. The goal will be one per quarter
       2. T-shirts
          1. Staff was quoted from Heavenly Memories, Willapa Printing for $2200 for 200 shirts
          2. The shirts we had printed before were “young men’s”, hence the snugger fit
             1. Gracie investigated and ordered 400 shirts from CustomInk.com for $2200 in a good range of sizes.
    2. Substance Abuse Prevention Committee
       1. Sharon updated the group in her absence by providing an email with notes
          1. The Rx Dropbox is being installed. There is a camera that will work for now.
          2. Sharon will send out a survey to the prevention consultants and chiefs
          3. The next SAPC will be Monday June 8th @ 1:30pm
       2. Prevention Consultants
          1. Officer Jarvis wants to do open gym and summer activities-these could fall under the carry-forward
          2. Jon Ashley is interested in doing Party Patrols. What does TAC want during graduation?
             1. Jon is interested in giving presentations to classes
             2. He will be paid and compensated from the carry-forward
             3. Emphasis will be that partying is not okay for underage students
             4. Gracie will follow up via email to the Prevention Consultants
15. June TAC Meeting Agenda
    1. Show and Tell - Donna from Dispute Resolution Center
    2. Summer TAC scheduling – GHC
    3. TAC summer events
       1. Rent the Raymond Theater - $35/hr
       2. Bowling Alley
       3. Film Crew PSA project + behind the scenes
    4. Sandy Moser organized with the Kiwanis club to give all SBHS students “you can do it!” notes before finals
    5. Lyndsey has been receiving anonymous tips for parties
16. July Board Meeting Topics
    1. n/a

Emily Popovich adjourned the meeting at 5:00pm.