**Teen Advocacy Coalition**

**Board Meeting Minutes**

Friday September 18th 2015 – 1:00pm – 3:00pm

Raymond Timberland Library

**Board Positions**

(Members present unless noted)

Chair----------------------------------------Emily Popovich

Vice Chair---------------------------------Lyndsey Owen

Secretary-----------------------------------Paul Turner (absent)

Treasurer-----------------------------------Jessica Verboomen (absent)

Member at Large--------------------------Sharon Block (absent)

Member at Large--------------------------*Vacant Position*

Project Director/Fiscal Manager--------Bob Caetano (absent)

Project Coordinator-----------------------Gracie Manlow

Project Assistant--------------------------*Vacant Position*

AmeriCorps Member---------------------Alyssa Grams

Agenda Items:

1. Follow up from Executive Session
	1. Due to the absences of several board members, no executive session was held.
2. Peer Helper Retreat
	1. The group discussed the pros and cons of the 2015 Peer Helper Retreat
		* 1. Emily Popovich thought a different table arrangement should be considered for the next retreat.
				1. Sometimes it was hard to hear what students were saying due to the rows of tables.
			2. Lyndsey Owen had some positive feedback from the Raymond High School Peer Helpers.
				1. Students felt like there should have been more hands on activities.

Students said they missed having multiple workshops rather than large group sessions.

* + - * 1. Students missed low ropes course and wished a walk to waterfall could have been included.
				2. The students, for the most part, enjoyed the panels.

The smaller breakout sessions were a huge hit with the students.

* + - * 1. The least enjoyed session was conflict resolution.
				2. The students really liked the common ground game, but wished the topics could have been deeper.
				3. The top highlights for students were the food choices, particularly bacon, and the Zumba lessons.
				4. RHS Peer Helpers think the retreat should be a biannual event.
	1. Overall, all the sessions seemed to go as planned.
		1. Gracie Manlow said she still hasn’t heard from KLEAN regarding their absence at the event.
			1. The group decided that reaching out to KLEAN would be the best option.
	2. The group looked over the surveys.
		1. For the most part, students enjoyed most aspects of the retreat.
		2. Alyssa Grams administered a pre and post survey.
			1. The objective is that students will gain knowledge after three days of training.
			2. Although the results are almost finished, it is very obvious that there was a staggering incline in gained student knowledge.
				1. Students that attend PHR have an easier time identifying appropriate resources for their peers and friends.
1. AmeriCorps
	1. The group welcomed Alyssa to the board.
	2. Alyssa is getting settled into the swing of TAC and her AmeriCorps service.
	3. Gracie said that she and Alyssa met with Becky Fischer earlier in the week.
		1. It looks like everything is on track for the required Washington Service Corps reporting and data collection.
		2. The TAC board will collaborate with the Willapa Community Network Board to make sure their tasks are being completed.
			1. Gracie said she could always help with WCN if the tasks are not within the AmeriCorps direct service realm.
2. Office Move
	1. TAC will be moving offices within the next week.
	2. Gracie is working with WBH Raymond regarding their tables and chairs that currently occupy the room.
	3. Gracie is hoping to recruit some youth to help with the moving process.
3. Asset Builder
	1. Gracie reported that TAC is due to give out the TAC Quarter 1 Asset Builder Award.
		1. Due to the lack of board members, the group decided to postpone the award until the October General Meeting.
			1. This will give the coalition time to nominate individuals and the TAC Board will have to time to discuss and announce a winner.
4. ACES Training
	1. Gracie received training information from Sharon Block.
		1. The training is a Trauma and ACES training that will take place in October.
			1. The training is free of charge and is located in Seaside Oregon.
		2. After some discussion, the group decided if Alyssa was interested, she should attend.
			1. Gracie decided, that because the training falls on the October Board Meeting, she will stay back to facilitate and attend the meeting.
5. Policies and Procedures
	1. The group discussed moving forward with TAC Youth now that the Peer Helper Retreat is over.
		1. Discussion was held regarding a stipend of Peer Helper advisers.
			1. The group thinks TAC should looking into using the Carryover to pay a portion or all of the advisor stipend.
			2. If TAC contributes to the payment, it will be easier to develop and enforce policies around the Peer Helpers.
		2. Gracie made a suggestion from changing the name of TAC Youth Arm to just TAC Peer Helpers.
			1. Gracie said it seemed like there was a lot of confusion in the schools regarding the two entities, because they are pretty much the same thing.
			2. Students can still join the Peer Helpers in their respective schools, even if they do not attend the retreat.
			3. When the group meets as a whole, the will be called TAC Peer Helpers.
				1. Otherwise, schools will just be referred to as “school name” Peer Helpers.

Example: Raymond Peer Helpers.

* + - * 1. Emily said the reason behind Youth Arm, was because the youth coalition was meant to be community based.

However, it is very apparent that students view their schools as their community.

Therefore, most events and activities are centered around the school.

* + - 1. The group decided to move forward with this decision.
				1. TAC Youth Arm will now only be referred to as TAC Peer Helpers.
1. Financial Report
	1. Gracie said the group is just $10,000 away from their annual match requirement.
	2. There will still be a carryover for next year. However, it will not be as large as the current carryover.
	3. Gracie said the FY 13-14 carryover is almost spent up.
	4. All the match from the Peer Helper Retreat will count as Carryover match.
2. Raymond School District: 40 Developmental Assets
	1. Lyndsey Owen said the Raymond School District is hosting 9 sessions of the 40 Developmental Assets training.
		1. This event will take place monthly starting October 8th – May 12th.
		2. Dinner is provided.
		3. Lyndsey said the school district is currently looking for funding or help with childcare.
			1. The group thought TAC could contribute some funds to pay for childcare.
				1. Alyssa also suggested that some of the AmeriCorps members might be interested in helping out.

AmeriCorps wouldn’t be paid, but would count their service as volunteer hours on their timesheets.

1. TAC Committees
	1. Due to time constraints and lack of board members, no updates were given.
2. September TAC Meeting Agenda
	1. Show and Tell – Alyssa Grams
	2. Peer Helper Retreat
	3. TAC Peer Helpers
	4. Drug Take Back
3. October Board Meeting Topics
	1. TAC Peer Helpers
	2. DFC Year 3
	3. Carryover
	4. Board retreat

Emily Popovich adjourned the meeting at 3:04 p.m.