**Teen Advocacy Coalition**

**Board Meeting Minutes**

**Board Positions**

(Members present unless noted)

Chair---------------------------------------Emily Popovich

Vice Chair---------------------------------Lyndsey Owen

Secretary-----------------------------------Paul Turner

Treasurer-----------------------------------Jessica Verboomen

Member at Large--------------------------Sharon Block

Member at Large--------------------------*Vacant Position*

Project Director/Fiscal Manager--------Bob Caetano (absent)

Project Coordinator-----------------------Gracie Manlow

Project Assistant--------------------------*Vacant Position*

AmeriCorps Member---------------------Alyssa Grams

Agenda Items:

1. Follow up from Executive Session
	1. None
2. Peer Helper Retreat
	1. The group reviewed comments from the various breakout sessions.
		1. Overall the feedback from students seemed positive.
		2. There was some mixed reviews regarding the Healthy Relationships session.
			1. Emily thought because of the wifi issues, students became disengaged.
				1. For next year’s retreat, all presentations should have videos pre-downloaded onto their computers.
		3. Despite the lack of cell service and wifi connectivity, the group agreed that Falls Creek is a great spot to hold the retreat.
3. AmeriCorps Update
	1. Alyssa has been in contact with the counselors at RHS and SBHS.
		1. Alyssa has been to various student meetings including Equality Club and Peer Helpers.
		2. Alyssa is still working on connecting with WVHS.
			1. Nancy Morris was suggested as a possible contact.
	2. Alyssa is also coordinating the October team project.
		1. October 24th is Make a Difference Day.
		2. Currently, Alyssa is taking possible project suggestions.
4. Office Move
	1. TAC is all moved into their new space.
		1. Upon the move, mold was found growing in the old office.
			1. Gracie said the mold most likely grew from the leak in the air conditioner this summer.
	2. Gracie and Alyssa are still working on organizing the space.
		1. There is plenty of room for an Admin Assistant and meetings if necessary.
5. Asset Builder
	1. The group reviewed the Asset Builder nominations accumulated over the past couple of quarters.
		1. The group consensus was to give the award to Jim Noreen.
		2. Gracie will contact Jim this week.
6. ACES Training
	1. Alyssa will attend an ACES training in Seaside, OR.
		1. This will count towards her training hours for her AmeriCorps service.
7. Board Retreat
	1. Gracie has contacted Cate Gable about the possibility of facilitating a one day board retreat session.
		1. Gracie and Cate are looking over the long term goals of TAC.
		2. Gracie will send possible retreat dates and possible dates to the board.
	2. The location will likely be somewhere in Raymond.
		1. Paul Turner suggested his church.
8. Town Hall 2016
	1. Gracie said a student, Juan Rangel Chavez, offered to help cater the event.
		1. Paul also suggested reaching out to Nancy Estergard regarding the new culinary arts program at GHC for possible catering.
	2. The thought of holding the event sometime near end of winter or beginning of spring was discussed.
		1. Depending on sports schedules and other possible conflicts, a week day might fare better for participants .
	3. Gracie said there was about $5,000 to spend on a Town Hall Speaker.
		1. Lyndsey suggested John Oaks, who speaks on Social Media Safety.
		2. Alyssa suggested Ralph Canter, who speaks on marijuana harm.
			1. The board thought about getting input from the Peer Helpers, who suggested Scott Backovich last year.
			2. Gracie will look into speaker possibilities.
				1. Suggestions are still welcomed.
9. Washington State Youth Prevention Summit
	1. The normal summit is not happening this year.
		1. Rather, a CADCA style training is offered in Seattle.
			1. This event is considerably more expensive than the normal summit
				1. The group will look for other youth summits or trainings throughout the year.
10. Financial Report
	1. Gracie said that TAC has met their match requirement for FY 14-15.
	2. Bob is still collecting invoices from FY 14-15.
		1. There will be around $15,000 to carryover next year.
			1. There will be a committee meeting to discuss possible carryover items.
	3. Barbara Howes: Site visit follow up.
		1. The group reviewed the letter Barbara had sent to Gracie and Bob.
			1. The board will finish discussing MOU changes in an executive session.
			2. The CIA sector list was updated.
				1. Gracie will contact sector representatives and get their signatures before October 23rd.
11. Raymond School District: 40 Developmental Assets
	1. Lyndsey Owen said the Raymond School District is hosting 9 sessions of the 40 Developmental Assets training.
		1. This event will take place monthly starting October 8th – May 12th.
		2. Dinner is provided.
		3. Lyndsey is still working on childcare possibilities.
12. TAC Committees
	1. Capacity Building
		1. No report was given.
	2. Financial Committee
		1. Gracie reiterated that if anyone has expenses for FY 14-15, please submit to Bob ASAP.
		2. Meeting regarding FY 16-17 and carryover should happen within the next month.
	3. Substance Abuse Prevention Committee
		1. The Drug Take Back event was successful.
			1. About 10 pounds of pills were collected.
			2. Gracie, Sharon and Alyssa gave out information regarding the permanent drop box.
				1. Sharon said the permanent box has been emptied and seemed to be utilized by the public.
		2. Prevention Consultants
			1. The committee met and worked out some details on the Prevention Consultant work plans.
				1. Gracie sent the plans to the officers and committee and has received positive feedback.
				2. A meeting will be held with the chiefs, sheriff and officers to discuss the contracts.
13. October TAC Meeting Agenda
	1. Show and Tell – Adrianne Lartz – SB School District Counselor
	2. AmeriCorps/Peer Helper Update
	3. Committee Updates
14. November Board Meeting Topics
	1. TAC Peer Helpers
	2. DFC Year 3
	3. Carryover
	4. Board retreat

***Next TAC*** *Meeting: Monday, October 12th, 2015*

3:15 p.m. – 4:45 p.m.

*Raymond High School Library*

***Next TAC Board Meeting:*** *Monday, November 2nd, 2015*

*2:30 p.m. – 4:30 p.m.*

*Grays Harbor College, Riverview Education Center, Raymond*