**Teen Advocacy Coalition**

**Board Meeting Agenda**

**Monday, November 2nd, 2015, @ 2:00pm**

**Grays Harbor College – Riverview**

1. **Follow up from Executive Session if necessary**
2. **Board Elections** 
   1. Nominations
3. **AmeriCorps**
   1. Update
   2. Red Ribbon Week
   3. WCN Mini Grants
4. **Board Retreat**
5. **Administrative Assistant**

a. Job Description

1. **Town Hall 2016**
2. **Policies and Procedures**
   1. TAC Peer Helpers
   2. Disclosure Policy
3. **Financial Report**
   1. Match
   2. Expenses
   3. Carryover
   4. CADCA National Leadership Forum
   5. CADCA National Academy
      1. Estimated cost breakdown
4. **TAC Committees**
   1. Capacity Building
   2. Reaching out to old TAC Members
   3. Financial Committee
   4. Meeting Report
   5. Next Meeting date
   6. Substance Abuse Prevention Committee
   7. Meeting: November 9th 1:30 p.m.
      1. Prevention Consultant work plans
   8. Contracts
5. **November TAC Meeting Agenda**
   1. Show and Tell – Kelsey Hopstad – Career Exploration & Future Orientations
   2. AmeriCorps/ Peer Helper Update
   3. Red Ribbon Week
   4. Committee Updates
   5. Elections

**11. December TAC Board Meeting topics**

1. Elections

***Next TAC Meeting:*** *Monday, November 9th, 2015*

*3:15 p.m. – 4:30 p.m.*

*Raymond High School Library, Raymond*

***Next Board Meeting:*** *Monday, December 7th*

*2:30 p.m. – 4:30 p.m.*

*Grays Harbor College, Riverview Education Center, Raymond*