**Teen Advocacy Coalition**

**Board Meeting Minutes**

**January 22th 2016, @ 2:00 PM**

**Raymond Timberland Library**

**Committee MEETING: 2:00 PM – 5: 00 PM**

**Attendance:** Sharon Block (PCHD/TAC), Emily Popovich (TRL/TAC), Tania Remmers (TAC/DFC), Alyssa Grams (TAC/WCN AmeriCorps), Gracie Manlow (TAC/DFC), Lyndsey Owen (RHS/TAC), Bob Caetano (WBH )

1. **AmeriCorps Audit**
   1. Review meeting – overall Alyssa and Gracie felt it went well
   2. One challenge, one success
   3. Alyssa is taking Youth Mental Health Training February 12th
2. Needs to be provided with a copy of the WBH handbook.
3. AmeriCorps trainings must be in state.
4. **CADCA National Leadership Forum**
   1. Sharon and Lyndsey to attend.
   2. Agenda
5. Pathways
6. Forum
7. Capitol Hill Day

* Will speak about our roll, partners, 12 sectors and how we are making a difference
* TAC 101, swag, brochure, healthy youth stats
* 5 to 10 minutes sit down with legislature
  1. Second hotel room okayed by the board
  2. Gracie will book Super Shuttle

1. **After Prom Update -**
   1. May 7th
   2. Theme – Frozen in Time (winter wonderland)
   3. Raffle – Ticket baskets for different prizes
   4. $3000 – party funds. $2000 of which are non-DFC related
   5. Location – 1st choice is 101 Pub teamed with Elixir. 2nd choice is HS multi-purpose room. Will do a site inspection with Nancy to see if this will work for us.
   6. Prom is at the chamber this year.
   7. Alyssa is working with Peer Helpers to see what they suggest for prizes, food, and entertainment.
   8. Next After Prom Committee meeting date is TBD depending on securing a venue location.
2. **Open Mic Night**
   1. Went really well. Nancy has asked up to come back and do again monthly.
3. **Town Hall Update**

a. Secured Josh Ochs as a speaker for the event

b. SBHS 12:40 PM

c. RHS 8:30 AM

d. Valley will jump in at whichever time works best

e. Presentation for Parents/Educators/Community – 6:00 PM – 8:00 PM

i. Venue Location – 1st choice – New life, 2nd choice Chamber

f. We set up clean up, provide everything. Vanessa will cater and mentor Juan.

g. Booths

h. Theme: Alyssa came up with “Shine Online”. Will start creating promotional flyers.

i. Décor ideas– Light bulb balloons, led lighting, glow sticks

j. Alyssa is working on securing our location

1. **PH/Youth Arm**

a. Monthly Teen Night – possibly February in South bend

b. Peer Helpers would like to do a Bake off/Cook off (Top Chef/ Iron Chef Style)

i. Culinary Art experts in our area?

c. Bowling

d. Mini-grants March

e. Self Esteem Week

1. **Financial Report**
   1. Match – Gracie is teaching Tania how to do on Monday.
   2. Core Measure Survey – Gracie and Tania attended webinar earlier today. DFC ME requires data submission every two years. We plan on using the healthy use survey. DFC ME log in has been changed to the [pacificcountytac@gmail.com](mailto:pacificcountytac@gmail.com) account.
   3. Review DFC Expenses
   4. Discuss Carryover & Stipend
      1. It is requested that Peer Helper Advisor be more involved.
      2. PH and Prevention Consultants will set up a meeting with school admin.
2. **CADCA National Academy**
   1. Plan on sending Tania and another staff member (board member)
   2. The training begins at the end of February beginning of March. Tania will go to the first week. New Coordinator will attend 2nd and 3rd weeks.
3. **TAC Committees/Other Discussions**
   1. Capacity Building Committee has not been able to meet. Sharon Block and Becky Fisher will work on a time to meet.
   2. Substance Abuse Prevention Committee - Sharon Block and Alyssa Grams
      1. Sharon received information on a Grant. Quick turnaround (due tonight)
      2. Grant is for money to advertise and promote spring and fall take back events
      3. Sharon needs a letter of support from TAC. Lyndsey will sign
      4. $25,000 ~
      5. With or without the grant we would like to look into unified branding county wide
   3. Concerns voice over ACE’s repot done by UW students. Information from TAC was not provided in the study and it was noted in the report that North County does not have a voice for teens (which is not accurate information).
      1. Board would like Becky to ‘show and tell’ us to other organizations such as Well Spring and Know and Grow.
   4. Lyndsey met Cathryn from CSN. Rachel would like Peer Helpers to participate in Safe Dating training. Provided at no cost.

i. Date to be determined

* 1. Lyndsey and Alyssa are going to meet with Cathryn and Rachel to review the curriculum

1. **Gracie Manlow Exit Interview – January 27**
2. **DFC Coordinator Position – Board reviewed applications**

1. **February TAC Board Meeting Topics**
   1. Town Hall Update
   2. Peer Helper Update
   3. Coordinator Update

\*Lyndsey & Sharon will be absent for the next board meeting\*