**Teen Advocacy Coalition**

**Board Meeting Minutes**

**April 4, 2016 @ 2:30 PM – 4:30 PM**

**Teen Advocacy Coalition Office**

**In Attendance: Emily Popovich (TAC/TRL), Alyssa Grams (TAC/WCN/AmeriCorps), Lyndsey Owen (TAC/RHS), Kent Smaciarz (GHC), Melissa Cornwell (TAC), Donna Hallock (DRC), Bob Caetano (WBH), Sharon Block (PCHD/TAC)**

1. **DFC Coordinator Position**
	1. Introduced Melissa Cornwell as new Coordinator
	2. Posted Assistant Coordinator Position
		1. Approved contracting with Gracie/Tania to help train Melissa
2. **Work Plan – Review**
	1. Under review each meeting to keep on track, on DropBox
3. **DFC Grantee Handbook**
	1. Each meeting we will review the grant to become more familiar with the information
	2. Distributed pages 14-23 for review
4. **TAC Data – Survey**
	1. Due April 15th
5. **Speaker – Jermaine Galloway**
	1. Last contact with Mr. Galloway provided bid of approximately $1900 + travel expenses, he believes he may drive
		1. Budget permitting – maybe from Carryover?
	2. One day of travel to provide 2 -3 presentations
	3. Sharon will follow-up to see if any more dates this year are available
	4. Also, will check to see if teachers may get credit hours
6. **AmeriCorps Update**
	1. April TAC Teen Night
	2. Co-facilitating Slick Tracy Curriculum
	3. Peer Helpers
		1. South Bend Awareness Week
		2. Raymond Awareness Week
			1. Cyber Bullying Play April 12th 8:00am
	4. Crisis Intervention Training April 15
	5. Science of Hope Conference April 19-20
		1. Alyssa requested TAC to provide parking and mileage funds - Approved by Board
7. **Financial Report**
	1. Match – will report in May
	2. Expenses – will report in May
	3. Carryover – will report in May
8. **TAC Committees**
	1. Capacity Building Committee – Sharon Block
		1. Will review for May
	2. After Prom Party
		1. Committee Update
	3. Finance Committee
		1. Vacant Position – Treasurer
	4. Substance Abuse Prevention Committee – Sharon Block & Alyssa Grams
		1. Next Meeting Monday, April 11th @ 2:30pm at Raymond High School Library
		2. Drug Take Back – April 30th
			1. Possible Lock-boxes handed out to families with children under 3 years old, need packets to include in boxes for education
			2. DEA Scheduled to pick-up
9. **CADCA Training**
	1. Bob and Melissa will attend training in Sacramento April 25th – 28th
10. **May TAC Board Meeting Topics**
	1. Results of April 30th Drug Take Back
	2. Substance Abuse Prevention Committee Update

***Next TAC Meeting:*** *Monday, May 9th, 2016*

*3:15 p.m. – 4:45 p.m.*

*Raymond High School Library*

***Next Board Meeting:*** *Monday, May 2, 2016*

*2:30 p.m. – 5:00 p.m.*

*Grays Harbor College, Riverview Education Center, Raymond*