**Teen Advocacy Coalition**

**Board Meeting Minutes**

**April 4, 2016 @ 2:30 PM – 4:30 PM**

**Teen Advocacy Coalition Office**

**In Attendance: Emily Popovich (TAC/TRL), Alyssa Grams (TAC/WCN/AmeriCorps), Lyndsey Owen (TAC/RHS), Kent Smaciarz (GHC), Melissa Cornwell (TAC), Donna Hallock (DRC), Bob Caetano (WBH), Sharon Block (PCHD/TAC)**

1. **DFC Coordinator Position**
   1. Introduced Melissa Cornwell as new Coordinator
   2. Posted Assistant Coordinator Position
      1. Approved contracting with Gracie/Tania to help train Melissa
2. **Work Plan – Review**
   1. Under review each meeting to keep on track, on DropBox
3. **DFC Grantee Handbook**
   1. Each meeting we will review the grant to become more familiar with the information
   2. Distributed pages 14-23 for review
4. **TAC Data – Survey**
   1. Due April 15th
5. **Speaker – Jermaine Galloway**
   1. Last contact with Mr. Galloway provided bid of approximately $1900 + travel expenses, he believes he may drive
      1. Budget permitting – maybe from Carryover?
   2. One day of travel to provide 2 -3 presentations
   3. Sharon will follow-up to see if any more dates this year are available
   4. Also, will check to see if teachers may get credit hours
6. **AmeriCorps Update**
   1. April TAC Teen Night
   2. Co-facilitating Slick Tracy Curriculum
   3. Peer Helpers
      1. South Bend Awareness Week
      2. Raymond Awareness Week
         1. Cyber Bullying Play April 12th 8:00am
   4. Crisis Intervention Training April 15
   5. Science of Hope Conference April 19-20
      1. Alyssa requested TAC to provide parking and mileage funds - Approved by Board
7. **Financial Report**
   1. Match – will report in May
   2. Expenses – will report in May
   3. Carryover – will report in May
8. **TAC Committees**
   1. Capacity Building Committee – Sharon Block
      1. Will review for May
   2. After Prom Party
      1. Committee Update
   3. Finance Committee
      1. Vacant Position – Treasurer
   4. Substance Abuse Prevention Committee – Sharon Block & Alyssa Grams
      1. Next Meeting Monday, April 11th @ 2:30pm at Raymond High School Library
      2. Drug Take Back – April 30th
         1. Possible Lock-boxes handed out to families with children under 3 years old, need packets to include in boxes for education
         2. DEA Scheduled to pick-up
9. **CADCA Training** 
   1. Bob and Melissa will attend training in Sacramento April 25th – 28th
10. **May TAC Board Meeting Topics**
    1. Results of April 30th Drug Take Back
    2. Substance Abuse Prevention Committee Update

***Next TAC Meeting:*** *Monday, May 9th, 2016*

*3:15 p.m. – 4:45 p.m.*

*Raymond High School Library*

***Next Board Meeting:*** *Monday, May 2, 2016*

*2:30 p.m. – 5:00 p.m.*

*Grays Harbor College, Riverview Education Center, Raymond*