



Teen Advocacy Coalition

Board Meeting Agenda

Monday, October 10, 2016, @ 1:00 pm

Grays Harbor College

Attendance: Lyndsey Owen (RHS/TAC), Jessica Verboomen (ESD 113), Michaela Easthem (ESD 113), Kent Smaciarz (GHC), Emily Popovich (TRL/TAC), Katie Lindstrom (PCHD), Gracie Manlow (PCHD)

1. Introductions

- a. AmeriCorps Members
 - i. Project and task updates

2. DFC Coordinator Position

- a. Applicant Review/Interviewing Process

3. Peer Helper Retreat

- a. There were 72 students at the retreat and 18 staff members.
- b. The group discussed students showing up late due to athletic obligations

4. Dropbox

- a. The board voted to renew Dropbox Pro for this year and will continue to evaluate and review for next year.

5. Youth Coalition Project

- a. Red Ribbon Week October 23-31st – TAC has spent out \$400 on Youth Coalition Projects so far. Items purchased include banners, posters and ear buds.

6. Dedicated Marijuana Account (DMA) Grant

- a. Katie Lindstrom and Gracie Manlow presented information and provided a handout.
 - i. Gracie will be implementing *Slick Tracy* and *Amazing Alternatives* to North county and Naselle schools.
 - ii. TAC will work on the *Class Action* segment, which will include mock trial groups. Students will work on a case and then bring it to trial. At least 2 out of

the 3 schools must participate. Someone who has gone through the process at least once can give trainings. The goal is to have 50 high school-aged participants from each of the 2 schools. The Prevention Consultants can assist with implementing the curriculum.

iii. *Positive Action Jr. High Component* will also need to be completed with at least one school district. Games and posters are included. The goal is to reach 350 students.

iv. TAC will be responsible for the *Community Component*, which will be hosting a Town Hall for 50 or more community members, parents, and youth.

v. TAC has some leeway in the implementation of the tasks. TAC will invoice the county \$1000 and \$4400 for Class Action.

7. Tanya Tasks

- a. Membership list for survey
 - i. First send to active and known members
 - ii. Then reaching out to an extended lists
- b. Share all Dropbox folders with board members
- c. Distribute master login sheet to all board members
- d. Update hard copy membership forms to online records
- e. Update meeting name tags to include: name, org, email, TAC position
- f. Other task ideas?
- g. Long term
 - i. Video project(s)
 1. Extra hours - possible contract in carryover

8. Financial Report

- a. Match – doing ok
- b. Expenses – will be updated soon
- c. Carryover – WBH is still working on updates

9. TAC Committees

- a. Capacity Building Committee
- b. Finance Committee
- c. Substance Abuse Prevention Committee
 - i. Prevention Consultants

1. Contracts have been completed. There was some discussion around rotating officers. Rob Verboomen may transfer to Aberdeen or Hoquiam. TAC should be in contact with the Sheriff's office for invoicing the officer participation in the drug take-back.

10. Open Board Positions

- a. Vice Chair, Treasurer - Jessica V. Secretary

11. Meeting Minutes

- a. Tape recorder – they look really cheap.
- b. Select a note taker for board meeting & note taker for general meeting
- c. Getting notes to Tanya for typing

12. Miscellaneous

- a. Anything else?

13. November TAC Board Meeting topics

- a. Coordinator Update
- b. AmeriCorps Update – Will continue to search for a candidate to fill a 6 month term.
- c. Red Ribbon Week
- d. Peer Helper Projects

Next TAC Meeting: Monday, October 10, 2016
3:15 p.m. – 4:45 p.m.
Raymond High School Library

Next Board Meeting: Monday, November 14, 2016
1:30pm
Grays Harbor College