

Teen Advocacy Coalition
Board Meeting Minutes
February 13, 2016, 1:30-3:00pm
Grays Harbor College Riverview Center

In Attendance: Lyndsey Owen (RHS), Ryan Miskell (RPD), Jessica Verboomen (ESD 113), Bob Caetano (WBH), Kent Smaciarz (GHC), Emily Popovich (TRL), Sharon Block (PCHD), Donna Hallock (DRC), Michele Buzzelli (TAC)

1. Welcome and Introductions – Lyndsey Owen
 - a. DFC Coordinator – Michele Buzzelli
 - i. Introductions
2. AmeriCorps Members
 - a. Discipline Action – Allie Thompson
 - i. Executive Session
 - b. Updates on Projects
 - i. Has delivered Class Action (DMA Grant) in Raymond
 - ii. Currently working on getting Class Action and Positive Action in place at S. Bend and Willapa Valley
3. Administrative Assistant
 - a. Relationship with new coordinator
 - i. Will keep in touch regarding needs as Michele settles in and discovers where/when she needs Tanya's help
 - ii. Michele will begin setting meeting agendas
 - b. Outstanding tasks, to-dos, misc. ideas
 - i. Call to work on capacity building
 1. How best can we manage 13 sectors?
 - ii. Michele has been in contact with Media representative re: starting up regular TAC newspaper article
 - iii. Is Dropbox the best platform for document storage?
 1. Discussion on possibility of switching to Google Docs in future
4. CADCA Leadership Summit
 - a. Summary/Report – Lyndsey Owen, Ryan Miskell

- i. From breakout sessions, looking at revamping Prevention Consultant program in schools
 1. New committee to restructure program → possibility of saving money, streamlining activities, and setting up for sustainability
 2. Call for future meeting with Sheriff, PD Chiefs, Principals, etc.
 3. Call for more accountability and greater specificity in program goals, objectives
 4. Program is stagnant. Must charge forward to continue having impact, instead of coasting and moving backwards
 5. Call for clarity and better documentation with contract and match communication
 6. Idea to set up meetings with officers who previously attended CADCA – brainstorm best ideas for moving forward
 7. How do we build in clear deliverables?
 8. Call for better incorporation, higher involvement level for PDs with Class Action and Positive Action curricula.
 - a. Pre- and post-tests
 - ii. Presentation of items from other coalitions
 1. Harm reduction messaging
 - a. Take-back magnet
 - b. Coasters
 - c. Coffee sleeve
 - ** Implement messaging at Pitchwood, Elixir
 - ** Focus on science and law → judgment-free messaging
 - ** Also work toward convincing PARENTS of harms of childhood marijuana use
 2. Changing what prevention looks like in the community
5. ~~Youth Coalition Projects~~
- a. ~~Updates/Ideas?~~
6. Financial Report
- a. Match
 - i. In good state from Peer Helper Retreat
 - ii. Expenses

1. Need to create 'wish list' for supplies, etc.
- iii. Carryover
 1. Waiting to hear back from Gerald Rojas
 2. Bob and Michele will discuss where this stands in the future
- iv. Progress Report Update
 1. Under budget for the year
 2. Submitted on Friday 2/10
7. TAC Committees
 - a. Capacity Building
 - i. Selecting prize winners for completing the membership survey
 1. Sharon will collect names from Tanya today/tomorrow and pick five at random
 - ii. Sector Reps
 1. Active membership list identifies current sector reps
 - ~~b. Finance Committee~~
 - ~~c. Substance Abuse Prevention Committee~~
8. Miscellaneous
 - a. S. Bend Peer Helpers are working on Karaoke Night
 - b. Washington Nonprofits trainings
 - i. \$10 members/\$15 nonmembers
 - ii. Money well-spent for Board member training
 - iii. April 24, 2017 10am-2pm & June 2, 2017 1-5pm
 1. Chamber Building
 2. Topics: Volunteers, Keeping your nonprofit going
9. March Board Meeting topics
 - a. Coordinator Update
 - b. AmeriCorps Update

*Next TAC Board Meeting: March 13, 2017
1:30-2:30pm
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