

TAC General Meeting Minutes

Monday, May 8, 2017, 3:15 - 4:05 pm

Raymond High School Library

In attendance: Emily Popovich (TAC/TRL), Bob Caetano (TAC/WBH), Rebecca Manlow (AmeriCorps/GHC), Gracie Manlow (PCHD), Luis Gonzalez (SBPD), Kelsey Hopstad (AmeriCorps/GHC), Tanya Schiller (NJP), Lyndsey Owen (TAC/RHS), Jon Ashley (GHHSO), Peter McNamara (AmeriCorps/SBHS), Zoe Sowa (SBPD), Becky Fischer (PCYA), Bree Shinkle (PCYA), Paul Turner (GHMA)

- **Welcome**
 - How many pounds of drugs were collected at the Drug Take-Back?
 - 8 lbs!
 - Who was Town Hall's guest speaker?
 - Shaun Derik
 - What TAC event is coming up?
 - After Prom Party
- **Approval of April Minutes**
 - Kelsey Hopstad made a motion to approve. Jon Ashley seconded. All were in favor, none opposed, the motion passed.
- **Coordinator's Report**
 - **Staff/Board Changes**
 - Tanya Schiller will be stepping down from her role as Administrative Assistant.
 - A former peer helper will be interviewing for the Administrative Assistant position on Tuesday, May 9th at 11:00am.
 - Sharon Block will be stepping down from Member at Large.
 - **DMA Curricula**
 - TAC receives DMA funding through the Pacific County Health Department.
 - Class Action has started up and will be serving RHS 7th graders, 9th graders, and possibly 10th graders. The first round of Class Action "did not meet program fidelity" which means it was not successfully delivered. TAC will need to repeat and the 10th graders may benefit.
 - Class Action involves local law enforcement and lawyers. Sarah Glorian from NJP was suggested. Due to hectic schedules any possible contributors should be contacted as soon as possible.
 - Positive Action will also be starting shortly in Raymond school district.
 - Gracie Manlow brought up an issue with billing to the group.
 - The state contracts with the PCHD and the PCHD contracts with TAC.



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- Gracie is missing info regarding a Positive Action training that has been billed (\$1000) and paid out. Gracie needs to know who attended the training and when and where it was.
- There is also some concern about services being invoiced in November but billed in February.
 - Michele will email Gracie, Lyndsey, and Katie Lindstrom to come up with a meeting time to discuss the issue further.
- **After Prom Party – Saturday, May 13, 2017**
 - The subcommittee met and brainstormed ideas. The minutes were distributed at the meeting.
 - Posters and quarter sheets were distributed at the meeting.
 - TAC is still looking for volunteers for the event
 - Set up time is still TBD but a 2-hour allotment is preferred
 - A sign-up sheet was distributed – the team will get emailed the timing details
 - Students will vote on a movie upon arrival
 - There will be pizza, tater tots, ice cream, fruit, veggies, etc.
 - If TAC can get permission to use the playshed, there will be a hoop challenge and glow-in-the-dark capture the flag game
 - Minute-to-win-it games will be set up for entries to win raffle prizes
 - There will be a crafting area with adult coloring with gel pens as well as acrylic paints for rock decorating for “Prevention Rocks”
 - TAC has purchased over \$250 worth of prizes including gas gift cards, Elixir, 7th Street Coffee, DQ, Las Maracas cards, Bluetooth speakers, pool toys, racing slip n’ slide
 - There will also be a photo booth with a “Chill Out/Summer” theme
- **Emerging Threat Report: Lyndsey Owen**
 - The report came from the DEA task force which included 5 categories of seized drugs. The report was included in the agenda packet.
 - Opiates accounted for 60% of drugs seized.
 - There are 21 new synthetic substances that were seized
 - Drug take-backs are very important to reduce prescription drug misuse.
 - The PCHD receives CPWI funding to help with reducing substance use. South Bend is 1 out of 20 communities identified for opioid prevention. Funding is available for a year.
- **TAC Subcommittees**
 - **Finance Committee – Lyndsey Owen**
 - The Finance Committee is led by a board member and the position is currently vacant.
 - Zoe Sowa was nominated for the board position of Treasurer/Finance Committee Chair at the meeting. Zoe accepted the nomination and was appointed to the position by Lyndsey Owen.



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- **Member at Large – Open Position**
 - Jon Ashley was nominated for the board position of Member at Large at the meeting. Jon accepted the nomination and was appointed to the board by Lyndsey Owen.
- **Substance Abuse Prevention Committee – Michele Buzzelli**
 - **Town Hall**
 - The event was successful and the students really enjoyed the presenter in the schools.
 - There were 50 people present, including 19 volunteers! TAC met the deliverable for the grant requirement.
 - **National Drug Take Back Day**
 - This event was also successful as TAC collected 8 lbs of drugs. Many people showed up with grocery bags full of old and expired medications, including vitamins.
 - The event was a good opportunity to educate people on the permanent drug box located at the Pacific County Sheriff's office at the Courthouse in South Bend.
 - **Prevention Consultant Program**
 - The Prevention Consultant Task Force met and discussed MOUs (memorandums of understanding) as well as workplans.
 - The group was able to work through issues that have arisen in terms of deliverables such as 15 hours of marijuana prevention education is not realistic for our local departments.
 - The new MOUs and workplans will go into effect for the 2017-2018 school year.
- **Capacity Building Committee – Ryan Miskell**
 - Ryan was unable to attend the meeting as he was “building capacity” elsewhere.
 - At this time, TAC has no new members to vote in.
- **Youth Arm Committee – Lyndsey Owen**
 - Peer Helpers are working to organize and plan for volunteering at After Prom Party
 - The Peer Helpers are also gearing up for their Sources of Strength Week. The SoS week has been postponed due to state testing.
 - Gracie and Lyndsey are working together to help organize SoS Week. So far, only RHS has set plans.
 - Ilwaco will be having a Color Run on June 10th to celebrate SoS.
 - All 3 north county schools received funding from the Peer Helper Retreat as well as funds from the county to put on their SoS weeks.
- **Financial Update: Bob Caetano**
 - There was an issue with the carry-forward budget
 - DFC was audited and we discovered that speaker's fees are no longer covered under DFC grant regulations

- Gracie provided some insight in regards to the SAPS (Substance Abuse Prevention Systems) training. She learned that there is a new shift in Town Halls. Coalitions are opting for more community based discussions and panels rather than hiring a speaker.
- Through March, TAC has only spent about \$35,000 of the \$125,000. The bulk of that unspent money comes from the Personnel line item, which includes paid staff such as the coordinator and administrative assistant.
 - TAC spent quite a bit of money in April to support Town Hall and the Drug Take-Back.
- TAC is doing well on match and has earned about \$90,000 of the \$125,000.
- The carry-forward was reduced down to \$6,000 of the allotted \$22,000 but then Michele was able to get it back up to about \$20,000 by adjusting the funding categories.
 - Some of the spending includes Project Purple and Sources of Strength
- **Community Bulletin**
 - **Community Truancy Board**
 - It was announced that an info session was to be held after the TAC meeting, hosted by RHS's superintendent, Dr. Holland. There would be snacks and light refreshments. All interested parties were encouraged to attend.
 - It was recommended and encouraged that if TAC wants any assistance with truancy board training, they should contact Sarah Glorian from Northwest Justice Project.
 - **Member Announcements**
 - Emily Popovich handed out a calendar for Pacific County Timberland Library programming for the month of May. Emily usually hands out the calendars at the WCN meeting. The calendar is color-coded.
 - PCYA is currently recruiting for the 2017-2018 AmeriCorps team. Interested parties should be referred to Becky Fischer for more info. TAC will be recruiting for 1 position.
 - Bob Caetano announced that Willapa Behavioral Health will be having their Open House on Friday, May 12, 2017 to celebrate the completion of the Raymond office remodel. May is Mental Health awareness month. It will be from 12:00pm-3:00pm. It is open to the public and refreshments will be served.
 - Gracie Manlow was approached by Dotsie Graves, the Manager of the Pacific County Fair. Dotsie is interested in some sort of collaboration with TAC for youth activities. There are a lot of youth at the fair that often have animals but there can be long stretches of down time. This could be an opportunity to engage the students while also promoting TAC. In the past the fair has hosted arts and crafts or Redneck Olympics.
 - It seems to be pretty open-ended in term of programming ideas.
 - TAC could do Minute to Win It games for prizes
 - The water balloon drop from a ladder game
 - TAC should give out freebies as an opportunity for branding



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- Traditionally the TAC booth has been shared with the Pacific County Emergency Management Van
 - Michele will contact Dotsie (Gracie will provide contact info) about TAC's interest in the youth programming
- RHS SADD (Students Against Drunk Driving) just had their retreat and they have decided to partner and collaborate with the Peer Helpers to develop a bottle-tagging program/outreach event. They have come up with a lot of neat ideas for branding.
 - The 2 groups also reviewed the most recent Health Youth Survey data together.
- Kelsey Hopstad announced that the Career 911 Health Fair happening on Friday, May 12, 2017 at GHC Riverview. Students should be encouraged to sign up. There are free t-shirts and health care providers from a variety of organizations.