



Board Meeting Agenda

Monday, June 12, 2017, 1:50 – 2:30 pm

Grays Harbor College Riverview Center

In Attendance: Bob Caetano (WBH), Zoe Sowa (SBPD), Jessica Verboomen (ESD 113), Emily Popovich (TRL), Kent Smaciarz (GHC), Lyndsey Owen (RHS), Michele Buzzzelli (TAC), Tessa Wilson (TAC)

Welcome

Approval of May Minutes

- Minutes were reviewed and approved.

Coordinator's Report

- DMA curricula
 - TAC will not receive funding for deliverables 5 and 6
 - Considering getting more bottle tags (2,000 instead of 1,000) and possibly adding the related RCW onto the tags
 - Will need to purchase a 1" or 1 ¼" circle hole punch for bottle tags.
- After Prom Party overview
 - 67 student attendees, 14 volunteers.
 - SBHS offered venue again for future use
- Prevention Consultant MOU update
 - New language to allow TAC to have more of a voice in choosing prevention consultants
 - Effective next academic year
- 2017-18 AmeriCorps position
 - 2 potential candidates have been interviewed, references are being contacted.
 - A 3rd candidate is in the interview process
- Staff update
 - New Administrative Assistant – Tessa Wilson
 - Michele's last day – Thursday, June 15th

Board Membership Changes



- New members as of May 8, 2017: Zoe Sowa (Treasurer) Jon Ashley (Member-at-Large)
- Departures as of May 26, 2017: Donna Hallock (Member-at-Large)
- Potential new members: Astrid Aveledo (Member-at-Large)

Board Retreat – July 11 & 12, 2017

- Logistics: location, time, food
 - Possible venues: GHC, RHS, SBHS, Chamber of Commerce (\$200) GHC was chosen as the location.
 - Members interested in the possibility of a facilitator. Prices are being reviewed to see if the board retreat will have one.
- Topics:
 - Bylaw review
 - Alternative funding sources [ex. Shoalwater Bay Casino 1% funds]
 - Application due by September
 - Work plans: DFC, Project Narrative, 12-month Action Plan
 - Fiscal agent

Peer Helper Survey

- SBHS and RHS doing surveys this week. (6/11 – 6/17)
- Willapa valley has already done the surveys and returned them to TAC. Tessa is imputing the data into a document. It is the same format as the previous year.

Upcoming Events

- **Willapa Harbor Festival, August 4-6**
 - Table and canopy required. Set-up must be completed before event begins.
- **Pacific County Fair, August 23-26**
 - TAC will be sharing a table with PCEMA. More promotional items will be ordered before the event.
 - Tessa will be in contact with Scott McDougall later next month to begin planning.

Financial Report: Bob Caetano

- \$50,000 spent so far, \$75,000 left. Considering using some funds for the Peer Helper Retreat in the fall.
- \$105,000 in match.

Miscellaneous



- Anything else?
 - Possible Pacific County Fair events will be discussed with Dotsi.

July topics

***Next Meeting:** Monday, July 10th, 2017
1:30 – 3:00 pm
Grays Harbor College Riverview Center*