



TAC

TEEN ADVOCACY COALITION

Board Meeting Minutes
Monday, November 13, 2017 1:00-3:00pm
Grays Harbor College Riverview Center

Welcome

September Minutes - Approved

October Minutes- Approved

Guest Speaker -Jewel Hardy from Alliance for Better Community (ABC)

Discussion of whether or not ABC would be a good fit as Fiscal Agent for TAC. We will continue to search for the right fiscal agent.

1. Chair Report – Lyndsey

- a. New Board Nomination Form. Board Nominations will happen today. Voting will follow at the December meeting.
- b. The board voted that we use Google Drive to save our documents along with an External Hard Drive. Tania will archive and move the documents.
- c. A separate meeting with Toni Gwin will be set up to talk about whether or not 4-H would be a good fit for as fiscal agent.

2. DFC Coordinator

- a. Updates
- b. Coordinator search – Three interviews scheduled for Thursday.
- c. Job Listing – Lucy will update the listing and fix typographical errors. Applicants must have a B.A. it is a DFC requirement.

2. AmeriCorps

- a. Search for New Placement – on hold until we have a coordinator
- b. Partnership with WCN – Not having an AmeriCorps member may jeopardize our relations.

3. Administrative Assistant

- a. Tania has accepted position (interim)
- b. Review tasks, hourly pay, how many hours.

5. TAC Committees

- a. Capacity Building Committee- Ryan Miskell resigned as Vice-Chair
 - i. New Members



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- ii. Tania asked that everyone submit new member applications even though members may have one on file so we can keep paperwork current. Members will be asked at the General Meeting to fill out current applications.
- iii. A new Prevention Consultant will be brought on board. Jessica will set up a 30 minute MOU meeting with each district, chief, prevention office, and TAC Staff.

b. Finance Committee- Treasurer, Zoe Sowa

- i. End of Fiscal Year – There will be a special Finance Committee Meeting on December 4th @ 9 AM to discuss the carry over budget and generate ideas.
- ii. Expense Tracking for other Grants
- iii. Zoe will work on Mini Grant. Tania to find old-mini grant application and forward to Zoe. Due date for the application will be soon. Bob will provide other info.

c. Substance Abuse Prevention Committee- Jessica Verboomen

- i. Drug Take Back October 28th 10:00-2:00 – Kelsey Hopstad (DOH)
 - a. 7 ½ lbs. collected
- ii. Prevention Consultant Update
 - a. MOU Update
- iii. Lyndsey and Kelsey attended a Parent Education Series- Guiding Good Choices or Strengthening Families

d. Youth Arm Committee-Lyndsey Owen

- i. Under the Influence of You
- ii. Red Ribbon Week
- iii. Project Purple T-Shirt Design contest

5. Financial Report

- a. Match – We are on target. About \$130,000 matched
- b. Expenses- \$91, 134 with \$34,000 left. Will be discussed at special Finance Mtg 12/4
- c. Carryover- We spent it all.

6. Miscellaneous

- a. Waiting for bottle tags. The holidays may be a good time to get circulating in the community.
- b. Button maker machines have been received.

7. December TAC Board Meeting Topics

- a. Review of Youth Coalition Projects
- b. Staffing Review



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c. Financial committee

Next Meeting: Monday, December 11th, 2017
1:30 – 3:00 pm Grays Harbor College Riverview Center