



TAC

TEEN ADVOCACY COALITION

Board Meeting Minutes
Monday, December 11, 2017 1:00-3:00pm
Grays Harbor College Riverview Center

1. Chair- Welcome
 - a. Executive Board Vote at General Meeting today
 - b. Fiscal Agent Search
 - c. 2018 CARA Grant – Due 1/29/18, Suicide/Mental Health Grant Due 1/8/18
 - i. Work group for grants will meet 12/14/17
 - d. Board Retreat
 - i. Started planning
 - ii. Possible dates –between January 22 – 26th. Will be a two day retreat.
 - iii. Invite new Board Members, Peer Helper Reps, and the new Fiscal Agent (if we have one)
 - iv. Lyndsey will call Tradewinds in Tokeland and get us exact dates.

2. Approved November Minutes

3. DFC Coordinator – Paige Coleman
 - a. Welcomed Paige as new coordinator and introductions all around
 - b. Carryover – Project Coordinator will finalize with input from everyone via one/one meetings and email as well as a consultation call with Erwin/Greg.

4. AmeriCorps
 - a. Will search for new placement now that we have a Coordinator.
 - b. Partnership with WCN

5. Administrative Assistant – Tania Remmers
 - a. Reported on moving documents from Drop Box to Drive and Archive.

6. TAC Committees
 - a. Capacity Building Committee- Vacant
 - i. New Members
 - b. Finance Committee- Treasurer, Zoe Sowa
 - i. End of Fiscal Year
 - ii. Expense Tracking for other Grants
 - iii. Mini Grant



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- iv. Special Finance Committee Meet December 4th @ 9am –
 - a. The board discussed different ideas and directed the coordinator to work with the input as well as additional input from meeting 1/1 on with board members. The board will vote on January 8th 2018 to approve the final carryover request post-submission and it will also be voted upon at the general membership meeting same date. The following ideas were generated in the carryover meeting:
 - i. Digital Citizenship
 - ii. Alternative Spring Break
 - iii. DRC Non-Violent Communication – PH retreat
 - iv. CADCA Training
 - v. Jermaine Galloway – professional development training
 - vi. Small Parent Education Training w/ refreshment
 - c. Substance Abuse Prevention Committee- Jessica Verboomen absent
 - i. Prevention Consultant Update
 - ii. MOU Update – Zoe and Jon report they are waiting on RHS.
 - d. Youth Arm Committee-Lyndsey Owen
 - i. Project Purple Initiative
 - ii. Responsible Retailer – on hold waiting for proof review
 - iii. Holiday Party December 13th 5:00 PM – Call for volunteers
 - iv. Prevention Policy Day- January 15th 9am to 10am
 - v. Screenagers!! – @ RHS in partnership with the library had 8 in attendance.
- 7. Financial Report – Bob Caetano
 - a. Paper copy of Fiscal Narrative 2017-2018 attached to board packet
- 8. Miscellaneous
 - a. Annual Report Brochure – Paige and Tania will create. Will need for attending CADCA in February. Report will run with the Fiscal Year.
- 9. December TAC Board Meeting Topics
 - a. Review of Youth Coalition Projects
 - b. Financial committee

***Next Meeting: Monday, January 8th, 2017
1:30 – 3:00 pm Grays Harbor College Riverview Center***