



TAC

TEEN ADVOCACY COALITION

Board Meeting Minutes

Monday, April 9th, 2018 1:00 – 2:30 PM

Grays Harbor College Riverview Center

In Attendance: Peter McNamara (Member at Large), Lyndsey Owen (Chair), Kelsey Hopstad (Secretary), Kent Smarciaz (Member at Large), Bob Caetano (Fiscal Agent), Zoe Sowa (Vice Chair), Jessica Verboomen (Treasurer), Paige Coleman (Coordinator), Tania Remmers (Administrative Assistant), Guest Speaker: Katie Lindstrom

1. Lyndsey opened the meeting @ 1:10pm
2. March Board minutes voted and approved. Peter motioned, Zoe seconded. One update requested is to fix Chuck Spoor's name.
3. Discussed membership roster- Lyndsey directed the Capacity Building Committee to meet this month with a combined list of all members culminated by Tania.
4. By-laws – The Board decided that now that we are through the DFC application it is time to revisit this item. Paige Coleman will have Sara Glorian look at and Kelsey will be Board contact.
5. General meeting day and time – the Board discussed and voted between the two days and times requested by Coalition members. It was decided that the meeting time and days will not change. Capacity Building committee will report out at General Meeting.
6. Guest speaker Katie Lindstrom came to discuss community collaboration between R2R and TAC. Katie invited us to upcoming prevention meeting in May. A new combined newsletter is starting for the prevention partners in Pacific County. Articles are due by May 15th. R2R is applying for a DFC Grant next year. R2R will be requesting a letter of cooperation with TAC. Action planning will happen January 2019.
7. Zoe asked for collaboration for After Prom Party from R2R (Kelsey). Kelsey is going to check into it.
8. Grad Party – Tania added to the agenda to see if it is something we would like to pursue as it was on last years agenda. The Board is opposed. It is suggested to start planning a year ahead.
9. Carryover Request – Paige Coleman reported out that she removed what was requested by the funder and she has submitted detail of Safe Summer Campaign (low ropes, Raymond pool, outdoor activities, kayaking, theatre, game night, etc.) Paige noted that the previously discussed the Carryover Request was approved with minor revisions. Bob Caetano stated that we haven't spent any money in the revision areas. Lyndsey Owen rebutted the information and stated the Carryover Request has not been approved which spurred discussion of whether the information given to the Board was correct. Bob Caetano reminded everyone that the Carryover Request was approved with revisions. Bob suggested we start spending the money in categories which were approved. Lyndsey Owen requested spending within reason. It is noted that the Board has chosen to spend some of the money on Jermaine Galloway already as a down payment (an approved line item in carryover request).



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10. DFCme- Paige reported that the progress reports have a lot of blanks going back to 2013. This includes the original survey instrument and core measures TAC has never received approval on this. Lyndsey requested Paige talk to Gracie as Gracie may have been coordinator at that time. Either way data needs to be uploaded. It is noted that our other progress reports have been consistent and DFCme is a reporting system rolled out around the time Gracie was leaving as coordinator.
11. Job description – The Project Director job description was presented to the Board from Willapa Behavioral Health. The board discussed and there are changes that need to be made. The board requests time to review and to talk to Bob. The hope is to vote on it by the end of the week. The job posting is for 16hrs per month.
12. Action Plan needs to be finalized. Paige Coleman suggested a comprehensive Action to be created follow with all programs listed regardless of funds. Lyndsey said it is up to staff to come up with their own work plan and to keep it separate from the DBHR Action plan (blue table).
13. Lyndsey then called for an Executive Session and sent staff on to set up the General Meeting.

Next Meeting: Monday, May 14, 2018

1:30 PM – 3:00 PM

Grays Harbor College Riverview Campus