



TAC

TEEN ADVOCACY COALITION

Board Meeting Minutes
Monday, July 9th, 2018 1:30-3pm
Raymond Timberland Regional Library

In Attendance:

**Lyndsey Owen (Chair), Zoe Sowa (Vice-Chair), Emily Popovich (Past Chair),
Tania Remmers (Administrative Assistant)**

Reviewed and Approved May and June Meeting Minutes

1. DFC Coordinator - Vacant

- a. Position will remain vacant until year 6 – waiting for DFC application approval for years 6-10.
- b. Announcement will be made at the General Meeting.

2. TAC Committees

- a. Capacity Building Committee- Zoe Sowa
 - i. No new members at this time

- b. Finance Committee- Vacant
 - i. There will not be a general budget revision. Project/Fiscal Agent denied budget revision.
 - ii. Board is waiting for Fiscal Agent to provide a combined budget, match, and carryover
 - iii. Other-TAC Non-DFC funds to be deposited into Bank of the Pacific. Paperwork has been submitted. Zoe motioned, Lyndsey seconded. Voted and approved non-DFC money to be held in a bank account at Bank of the Pacific. Zoe motioned for signers on the account to be Zoe, Lyndsey, and Emily. Emily seconded. Voted and approved.

- c. Substance Abuse Prevention Committee- Vacant
 - i. The Board will check with Jessica to see if she wants to remain chair of this committee as it is a voluntary position.
 - ii. As per the TAC Fiscal Agent spending must be completed and invoiced by August 31, 2018.
 - iii. Pool Passes will be provided to local Law Enforcement Officers.
 - iv. Prevention Consultants will be helping with programming support for National Night out and Kayaking.

- d. Youth Arm Committee-Lyndsey Owen
 - i. DBHR- Data reporting submitted and approved. Fiscal Agent has finished all billing. Service report will be provided to members at the General meeting.
 - ii. Safe Summer - Programming will include Kayaking Trip on July 21st, Summer Pool Activities with free pool passes give out at libraries and to prevention consultants, Tall Cop Says Stop on August 29th, National Night Out August 7th, Sponsoring Timberland Regional Library Teen Crafts, Snacks for ESD 113/True North summer cd classes, Family film in park during Willapa Harbor festival, Incredible Years Training, Mental Heal First Aid books for Adults.



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iii. Other Programing - Digital Citizenship in the Fall, Willapa Harbor Business Week (Spring/Fall), Color Run w/ Peer Helpers in the Fall, Support Willapa Players with Royalties to cover play expenses, Labor Day Movie in the Park, Guns and Hoses in the Fall, Back 2 School campaign support or another Second Step training in the fall.

e. Sustainability Committee – Vacant

i. No Sustainability Committee at this time. Waiting for year 6.

3. Financial Report

a. The Board was provided with a copy of both Match and the Budget.

b. The Board will follow up with the Fiscal Agent to find out what the \$3,000 line item is

4. Miscellaneous

a. All other business – Follow up to Mediation Meeting between WBH and TAC Board

i. As of August 31, 2018 Willapa Behavioral Health will no longer be Fiscal Agent for TAC.

ii. The Board notified their Administrative Assistant, Tania that they will no longer be able to pay for her services after August 31, 2018.

b. Items of Business for August Meeting.

c. DFC reporting is due by August 15th. The Board is offering to pay money for completion of the report by a Board Member. Zoe volunteered, Lyndsey Motioned to pay for data collection, input, and submission to DFCme. Emily Seconded. Voted and approved.

d. Board requested password for Gmail account. Tania will provide. Tania instructed to delete google contacts as the current emailing list is through Mail Chimp. Drop box will be closed out the end of July.

Next Meeting: Monday, August 13th, 2018

1:30 – 3:00 pm Raymond Timberland Regional Library