

Board Meeting Minutes
Monday, August 13, 2018 1:30-3pm
Raymond High School Library

In Attendance: Lynsey Owen (Board Chair), Zoe Sowa (Vice Chair), Emily Popovich (Past Chair), Bob Caetano (Fiscal Agent WBH), Tania Remmers (TAC Administrative Assistant)

1. **Reviewed and approved July meeting minutes** – Emily motioned, Lyndsey seconded.
2. **Discussed Status of DFC Application Years 6-10**
 - a. Zoe submitted the current DFCme quarterly status and is working on February as DFC kicked it back as not approved. Zoe is ready to resubmit it with the other Board members approval.
 - b. Years 6-10 application needs updates to finance. Bob has been in contact. The Board decided that they would be proactive and send a new budget in with matching numbers. This will be done by the Board via email approval and submission.
 - c. Bob agreed to give the board a copy of the application that our past coordinator submitted.
 - d. Bob also requested Match to be turned in as it looks like we are behind and we are sure there is some that just hasn't been turned in.
3. **TAC Committees**
 - a. Capacity Building Committee- Zoe Sowa
 - i. There are new members to be voted in at the General Meeting today. It is noted that some of these members may have already been voted in but Tania could not find record in previous meeting minutes or by application on file.
 - b. Finance Committee- Vacant
 - i. We have a confirmed Bank Account with Bank of the Pacific. The Board will provide Bob with the information for funds transfer of Non-DFC money. Lyndsey, Emily, and Zoe are signers on the account.
 - ii. The Board discussed different strategies to spend down money by August 31st.
 1. There will be a Color Run in the fall that Zoe will lead.
 2. It is noted that Bottle Tagging and Project Purple are currently incomplete projects.
 3. The Board voted and approved helping PCYA with their Trauma Informed Training in November. They will request an invoice from Becky for \$700.00 for the training.
 4. It is also noted that Kayla requested help with Money for Incredible Years Early Elementary Parent and Youth Training.
 5. Tania reported that there are Youth Mental Health First Aid books at the TAC office.
 6. Hazelden Training – Partially paid through carryover and part supplies. Bob is waiting for an invoice.
 7. The Board voted to give Guns and Hoses \$3,000 to help sponsor their upcoming event.
4. **Finance Report**
 - a. Bob provided the Board with current Match, Budget, Carryover, Expense documents.

Next Meeting: Monday, September 10th, 2018
1:30 – 3:00 pm Raymond Timberland Regional Library