



# Pacific County TAC

*Keeping Youth Healthy, Safe and Valued*

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## Board Meeting Minutes

Monday, November 9, 2020 – 2:00-2:45 pm

Zoom Meeting

**Board Members Present:** Zoe Sowa, Chair  
Bethany Barnard, Vice-chair  
Liliana Ayala, Member at Large  
Jesse Eastham, Member at Large  
Luis Gonzalez, Treasurer

**Others Present:** Denise Rowlett, Coordinator  
Lyndsey Owen, Project Director  
Chelsea Perrone, Administrative Assistant

1. **Approval of Minutes** – Bethany moved and Jesse seconded to approve the October 12, 2020 meeting minutes; motion passed.

### 2. Staff Reports

- a. Program Director – Attended required prevention provider summit with HCA/DBHR and DFC meeting. Had grant management meeting with Britney Smith; have a virtual site visit via Zoom on January 14<sup>th</sup> at 1:00 pm, will share invitation when received; requested feedback for next grant cycle.
- b. Coordinator – Attended DFC annual meeting and Virtual Prevention Summit; breakouts are available for on demand viewing through February 28<sup>th</sup>. Ordered supplies and did a small social media campaign for Red Ribbon Week. 173.5 pounds of medications were collected county-wide on Drug Take Back Day; South Bend – 38 pounds, Shoalwater Bay – 27.5 pounds, South County – 108 pounds. Been working to mail/deliver medication bags for safe storage. Wrapped up color run with prizes. TAC was invited to apply for First Interstate Bank grant for \$2,500; application was submitted November 3<sup>rd</sup>.
- c. Administrative Assistant – Development (Chelsea and Jeri) need to be looped into any grants received. Breakfast with the CEO is on December 1<sup>st</sup> via Facebook Live.

### 3. Grant Management

- a. Expense Tracking – There has been \$1,700 expended plus approximately \$3,000 submitted this morning.
- b. Match Tracking – NSTR
- c. Funding Requests – None
- d. Action Plan Review – Year 8 action plan was provided for review.

### 4. Other Business

- Board elections will be in December.
- Complaints were received regarding not wearing masks outside at Drug Take Back Day; understanding was the event was outside so masks were not required; if a community



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- member was approached, volunteers wore a mask; prior to each event, local and CDC guidelines will be reviewed for appropriate action.
- Reb Ribbon Week – RHS activities: coloring contest, posters, Kahoot! trivia on protective factors; SBHS activities: dress up day wear red, coloring contest; WVHS: coloring contest. Navigators did Halloween googly eyes, snacks, TAC swag, prevention/intervention stuff about vape pens/e-cigs, good Samaritan card, candy; Denise requested photos to do a blog post.

***Next Meeting: Monday, December 14, 2020 – 2:00 pm***