



Pacific County TAC

Keeping Youth Healthy, Safe and Valued

Board Meeting Minutes

Monday, December 14, 2020 – 2:00-2:30 pm

Zoom Meeting

Board Members Present: Zoe Sowa, Chair
Bethany Barnard, Vice-chair
Liliana Ayala, Member at Large
Luis Gonzalez, Treasurer

Others Present: Denise Rowlett, Coordinator
Chelsea Perrone, Administrative Assistant

1. **Approval of Minutes** – Bethany moved and Luis seconded to approve the November 9, 2020 meeting minutes; motion passed.
2. **Staff Reports**
 - a. Program Director – Not present.
 - b. Coordinator – Provided an update on the virtual holiday party; 66 households registered, 288 participants in total.
 - c. Administrative Assistant – Provided a report about Breakfast with the CEO virtual event on December 1st.
3. **Grant Management**
 - a. Expense Tracking – Spreadsheet is up to date; to date approximately 7.5% has been expended but doesn't include November payroll yet.
 - b. Match Tracking – Denise provided the final match spreadsheet for FY 2019-2020; will have current year updated by next meeting.
 - c. Funding Requests – None.
 - d. Action Plan Review – Year 8 action plan was provided for review.
4. **Prevention Consultant MOU** – The MOU with proposed edits was reviewed. A quorum wasn't present so voting took place by email; it was approved with five yes votes.
5. **Other Business** – None.

Next Meeting: Monday, January 11, 2021 – 2:00 pm