



Pacific County TAC

Keeping Youth Healthy, Safe and Valued

Board Meeting Minutes

Monday, May 10, 2021 – 2:00-3:00 pm

Zoom Meeting

Board Members Present: Liliana Ayala-Silva, Vice-chair
Kat Staats, Secretary
Jessica Verboomen, Member at Large
Nichole Page, Member at Large
Jesse Eastham, Member at Large
Zoe Sowa, Immediate Past-chair

Others Present: Denise Rowlett, Coordinator

1. **Approval of Minutes** – There was a motion by Jessica moved to approve the April 12, 2021 meeting minutes, Jesse seconded; motion passed.
2. **Staff Reports**
 - a. Project Director – Absent
 - DFC application was complete and the funding was approved.
 - HCA/DBHR community base mental health promotion grant was awarded for 2021-2023 for a total of \$40,000
 - b. Project Coordinator
 - Drug Takeback: 111 lbs. of prescription drugs in Pacific County about 23 lbs. in South Bend.
 - Lock bags are available for distribution.
 - Sources of Strength Community Awareness Campaign - started last week. Please interact or share!
 - National Prevention Week - Allison from R2R will be posting.
 - Bylaws - Plan to have the edits to bylaws done by the June Meeting
 - c. Administrative Assistant – Absent
 - Getting ready for Lifeline Event via Facebook Live on Wednesday
 - Denise and Chelsea will meet Thursday to discuss budget. Carryover budget should be kept separate from regular budget.
3. **Grant Management**
 - a. Expense Tracking
 - Expense Tracker is up to date, aside from payroll
 - b. Match Tracking
 - For the year thus far, we are at about \$34,000, but missing some data entries
 - c. Funding Requests
 - Eve Lyric: Pacific County Nerd Con (Comic Con); rent the Chamber - \$250 for rental fee



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- Motion for approval with carryover budget or next year of funding (Oct 2021): Zoe, 2nd: Nichole Page; passed.
- d. Action Plan
 - Annual Board Retreat: Not scheduled, not sure if it will be productive on Zoom. Hybrid format would be best
 - Pacific County Resource Guide: Not yet updated.
 - School Policies: Will talk to Allison about doing this process at Raymond and Willapa Valley. Jessica Verboomen will be able to assist if necessary.
 - Other pending activities will be checked on by Denise.
- 4. Grant Opportunities
 - a. Community Prevention and Wellness Initiative - Health Dept will be fiscal agent, TAC will be 'Raymond Schools' coalition, but still serve the county.
 - b. Nonprofit Community Recovery - Financial Committee discussed, not sure if it will be applicable to TAC. Will apply if able to.
- 5. Other Business
 - TAC 101 Presentation: Vision, Mission, Coalition History, Organization Chart, Programs & Activities, Stay Connected
 - What's In it For Me? Ask Board members at the next meeting, each member will write a blurb for the presentation
 - Financial Committee: Upgraded Computer for TAC. Cost: 1,189.00 + Tax & Shipping
Motion to fund laptop up to \$1,500: Zoe, 2nd: Kat; passed
 - Senior Swag: Wanting to support seniors at all 3 schools. \$10 per student about, \$970 total. Committee will be formed, led by Liliana
Motion: Kat, 2nd: Zoe; passed

Next Meeting: Monday, June 14, 2021 – 2:00 pm