



# Pacific County TAC

*Keeping Youth Healthy, Safe and Valued*

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**Board Meeting Minutes**  
**Monday, January 10, 2022 – 2:00 pm**  
**Zoom Meeting**

**Board Members Present:** Liliana Ayala-Silva, Vice-Chair  
Kat Staats, Secretary  
Nichole Page, Member at Large  
Christy Zelepuza, Member at Large

**Others Present:** Lyndsey Owen, Project Director

## **Staff Reports**

Project Director

- CDC wanted updated physical address and that in our rural community, our mail goes to our PO BOX.
- Project Coordinator – Conducted interviews, offered the position to an applicant and they accepted another job.

Project Coordinator

- Do we want a monthly newsletter? Board stated when activities occur more and we have a coordinator we will revisit.
- Additional Terms & Conditions of Award in the MOU for Project Consultant Contracts - HHS Non-Discrimination Legal Requirements for Recipients of Federal Financial. We reviewed the contract and are requesting more information from our coordinator who was unable to attend the meeting.

Administrative Assistant – Vacant, do not plan to fill

## **Grant Management**

Expense Tracking

- According to the FFR, expenditures for the last fiscal year were \$197,361.90. Need the approved carryover budget for the current fiscal year to add to the budget tracking spreadsheet. Will work on getting the spreadsheet updated before the February meeting.
- Bank Of Pacific Account: \$11,250.75

Match Tracking

- Completed the last fiscal year match tracking. Including the carryover from the previous fiscal year, we reported \$216,381.50. However, it appears that was roughly \$30K short. I'm not sure what that means for the grant moving forward. I emailed Joe about this.
- Starting this fiscal year (Oct 2021-Sep 2022) the match requirement increased to 150% or \$187,500. Will work on getting the spreadsheet updated before the February meeting.

Funding Requests

- Sources of Strength Campaign: Feb 7th-11th \$1,500 - \$500 per school. Would like to coordinate with Zoe for the Social Media Campaign. APPROVED

## **Action Plan**

- Review the current fiscal year [action plan](#) and add the status of each activity.



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**Communities Talk Activity** – Was not completed.

## **Youth Liaisons**

- Raymond - Paige Williams will recruit some students
- South Bend - Christy is starting DBS and will have a better idea of what students will want to be involved come the end of the month.
- Valley - Has students interested but will reach out to students to double check.

**Next Meeting:** Monday, February 14, 2022 – 2:00 pm