



Pacific County TAC

Keeping Youth Healthy, Safe and Valued

Board Meeting Minutes

Monday, February 14th 2022 – 2:00 pm

Zoom Meeting

Board Members Present: Liliana Ayala-Silva, Vice-Chair
Kat Staats, Secretary
Zoe Sowa, Past Chair
Dawn Wright, Treasurer
Nichole Page, Member at Large
Christy Zelepuza, Member at Large
Jessica Verboomen, Member at Large
Jennifer Mitchell, Member at Large

Others Present: Lyndsey Owen, Project Director

Review/Approve Meeting Minutes – January 10th 2022

Motion: Kat Staats

2nd: Christy Zelepuza

Approved

Staff Reports

- Project Director – Lyndsey Owen
- DBHR/HCA is transferring to Minerva 1.0 to Minerva 2.0. Lyndsey has attended trainings and meetings to make sure that the coalition is in compliance.
- Project Coordinator – Vacant
- Has done interviews, selected a candidate and is in the process of on boarding. Official hire date is 2/14/22.
- Candidate: Paul Stazel
- Administrative Assistant – Vacant, do not plan to fill.

Grant Management

- Expense Tracking - no updates
- Match Tracking
- Funding Requests - no funding request
- Salary Increase - Project Director \$2,000 and Project Coordinator \$5,000 pay increase to keep salaries competitive in the area. Taken from the Peer helper retreat line item. If we are able to hold the retreat this year (before October) it will come from our Carryover Budget.
 - Motion: Kat Staats
 - 2nd: Zoe Sowa
 - Approved
- **Action Plan**
 - Review the current fiscal year [action plan](#) and add the status of each activity.



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Youth Liaisons

- Raymond
- South Bend - pull from Drug Busters
- Willapa Valley

Other Business

Next Meeting: Monday, March 14th 2022 – 2:00 pm