



# Pacific County TAC

*Keeping Youth Healthy, Safe and Valued*

---

**Board Meeting Minutes**  
**Monday, July 11<sup>th</sup> 2022 – 2:09 pm**  
**Zoom Meeting**

**Board Members Present:** Bethany Barnard, Chair  
Liliana Ayala-Silva, Vice-Chair  
Dawn Wright, Treasurer  
Jessica Verboomen, Member at Large  
Jennifer Mitchel, Member at Large

**Absent:** Zoe Sowa – Past Chair

**Others Present:** Paul Karnatz, Coordinator  
Lyndsey Owen- Project Supervisor

**Review/Approve Meeting Minutes – June 13<sup>th</sup> 2022**

Motion: Jessica Verboomen

2<sup>nd</sup>: Jennifer Mitchel

Approved

**Staff Reports**

Project Director – Lyndsey Owen

- Invoices Paid Up
- CADCA Planning
- Minerva is not accurate and a meeting is schedule to troubleshoot
- Met deliverables

Project Coordinator – Paul Karnatz

- Safe Summer Program is up and running
  - Tickets are available
  - Free swim Tuesdays 1-4
- Report about color run status
- Pride was a big success
  - Match came in at: \$ 26,902.21
- Website is up to date with meeting notes and flyers
- Request to remove staff/add Paul to bank
- Went to Exit Puzzle with Lifeline Connections
- Reminder that LC 60<sup>th</sup> Anniversary is coming up
- Aberdeen Office is closing

**Expense Tracking – Update Budget and Report Out**

**Match Tracking-** We are 101% to our goal as of right now.

- Ask Bethany about tables for Color Run



# Pacific County TAC

*Keeping Youth Healthy, Safe and Valued*

---

- Ask Bethany about MC for Color Run
- Jovon is doing Infographics for Color Run

Dawn Wright moved to Remove former staff and add Project Coordinator Paul Karnatz to the Teen Advocacy Coalition Bank of Pacific Account.

Jennifer Mitchell – Seconded

All Approved

Treasurers report – Dawn Wright

- Bank of Pacific account reviewed, including balance, donations and expenditures.

Funds Request- Paul Karnatz

- Labor Day Festival Requesting \$1795 for Bouncy Houses over labor day weekend.
  - Board agreed to ask for more information before making a vote

## Grant Management

- Expense Tracking – Budget is updated and Budget Documents presented to board
- Match Tracking – Match is up to date, reviewed by board. 101% to our goal.
- Funding Requests
- Action Plan – No update

## Youth Liaisons

- Raymond introduced Samantha. Willapa Valley and South Bend will pull from Drug Busters and Peer Helpers respectively for their liaison.

## Other Business

- Start Thinking about new fiscal agent
- Typically there is a 2 year no cost extension on Coalition Grants
- Will look into STOP Grant when we have new fiscal agent
- Would a non-profit status be worthwhile – not likely
- Make a note in the Action Plan for when we want to start looking for a new fiscal agent
- Is PCHHS still in place – Yes
- Send match tracking forms to Board Members
- Nichole Page is starting a new prevention club for the 22-23 school year
- Start talking about peer helper retreat
- Vote by email about bouncy house funds request – every board member must respond
- Paul Meet with Bethany about Action Plan
- Add Secretary role to next agenda
- Keep meeting time the same

**Meeting Adjourned** - 3:15 p.m.

**Next Meeting:** Monday, August 8th, 2022 @ 2:00PM